

This application is to be used by all parents/guardians in requesting a transfer for their child from one high school to another within the Denton ISD. The form must be complete to be considered for transfer. Transfer requests **MUST** be submitted to the **Denton ISD Student Support Services 230 N Mayhill Rd. Denton, Texas 76208 by April 15th.**

High School Assigned		Current School		Requested School	
Denton ISD ID #			Current Grade Level		
Student's Full Name					
Street Address, City, State, Zip					
Parent's /Guardian (Print Name)					
Home Phone			Work Phone		
Email Address					
CHOOSE ONE					
	Student has been or will have been continuously enrolled at requested school for one school year at end of current semester and wishes to remain at current school.				
	Student will have an older sibling attending the requested school.				
	Student wishes to participate in the International Baccalaureate Diploma Program offered only at DHS.				
	Student's parent works at the requested campus.				
Name Parent's Full		Location /Position			
Please list name(s) and ID number(s) of older/ younger sibling(s)					
Student's Full Name				Denton ISD ID #	
Student's Full Name				Denton ISD ID #	
Student's Full Name				Denton ISD ID #	
Student's Full Name				Denton ISD ID #	

Guidelines for Intra-District high School Transfers

Each request will be considered on its own merits and decisions shall be based on District policy, available space, and demographic balance of the student population. In the case of all transfers, the parent is responsible for providing transportation. Transfers may be revoked by the building principal in the event of excessive tardiness, irregular attendance, and/or persistent misconduct. Unless revoked, a high school transfer is approved until the student graduates. An intra-district transfer can have serious implications on eligibility for UIL varsity athletics. Any restrictions will be noted on transfer approvals.

I have read and understand the guidelines stated above and approve of this request for transfer. I understand that, after the Intra-District High School Transfer Committee meets during the last week of April, I will be notified of their decision by letter.

Parent/Guardian's		Date	
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OFFICIAL USE ONLY				
Date Received		Notification Date		
Academic Programs Decision		Approve		Deny
Committee Decision		Approve		Deny
Comments				
Approved By		Title	Director of Student Support Services	Date