

## Important Fingerprinting Information

**As required by Senate Bill 9, all substitutes must be fingerprinted.** *After you have attended a required orientation, you will be given specific instructions regarding how and where to obtain your fingerprints.* Substitutes are required to pay for their own fingerprinting expenses. If you are certified through the State Board of Education Certification (SBEC), the cost will be \$52.20. If you are not certified, the cost will be \$50.25.

**Please Note: Do not start the fingerprinting process prior to notification from the Human Resources office. Fingerprinting Information will be provided at orientation.**