

**DENTON INDEPENDENT SCHOOL DISTRICT
ADMINISTRATIVE SERVICES**

M E M O R A N D U M

TO: All Prospective School Board Candidates

FROM: Denton ISD Elections

DATE: February 10, 2023

RE: Important Dates for May 6, 2023 Trustee Election

The following is a list of important dates for the May 6, 2023 School Trustee election:

1. **Monday, December 19, 2022** (30th day before Wednesday, January 18, 2023)
 - Post Notice of Deadline to File Applications.
2. **Tuesday, January 17, 2023** (Deadline extended because of weekend and holiday)
 - Last day to file semiannual report of campaign contributions and expenditures for current officeholders.
3. **Wednesday, January 18, 2023** (30th day before Friday, February 17, 2023)
 - First day to apply for a place on the ballot.
4. **Tuesday, February 14, 2023** (81st day before election day; day before 3rd day before filing deadline)
 - If a candidate dies on or before this date, his or her name may be omitted from the ballot, if the filing deadline is Friday, February 17, 2023. If the District chooses to omit the candidate's name from the ballot, the deadline for filing an application for a place on the ballot is extended to Wednesday, February 22, 2023. This extended deadline only applies to the regular filing deadline and does not apply to the write-in deadline.
5. **Friday, February 17, 2023** (78th day before election day)
 - 5:00 p.m. – Deadline to file application for a place on the ballot.
 - Last day to order a general election to be held on Saturday, May 6, 2023.
5. **Tuesday, February 21, 2023** (74th day before election day)
 - 5:00 p.m. – Deadline for write-in candidates to file declarations of write-in candidacy.
6. **Wednesday, February 22, 2023** (73rd day before election; 5th day after regular filing deadline)
 - If a candidate died on or before the deadline to file an application for a place on the ballot and the District chose to omit the candidate's name from the ballot, the deadline for filing an application for a place on the ballot is extended to Wednesday, February 22, 2023. This extended deadline only applies to the regular filing deadline and does not apply to the write-in deadline.
7. **Friday, February 24, 2023** (71st day before election day)
 - Recommended first day an election may be cancelled if all filing deadlines have passed and each candidate for an office listed on the ballot is unopposed.
 - 5:00 p.m. – Last day for a candidate to withdraw in an election. If a candidate withdraws or is declared ineligible by this date, his or her name is omitted from the ballot.
8. **Monday, February 27, 2023** (68th day before election day)
 - 5:15 p.m. – In person ballot position drawing to take place in the Conference Room at the Central Services office, 1307 N. Locust, Denton, TX 76201.
9. **Tuesday, March 7, 2023** (60th day before election day)
 - Last day for the governing body of a political subdivision to deliver order of the election to the county clerk/elections administrator and voter registrar.

- 10. Thursday, April 6, 2023** (30th day before election day)
 - First day of required period for publication of notice of election.
 - 5:00 p.m. – First statement of contributions and expenditures for opposed candidates (who do not file on the modified reporting schedule) and committees due.
 - Last day to register to vote for the Saturday, May 6, 2023 election.
- 11. Saturday, April 15, 2023** (21st day before election day)
 - Last day to post notice of election on bulletin board used for posting notices of meetings of school board and on the District web page.
- 12. Friday, April 21, 2023** (15th day before election day)
 - Last day to receive a Federal Postcard Application (FPCA) without a postmark.
- 13. Monday, April 24, 2023** (12th day before election day)
 - Early voting by personal appearance begins.
- 14. Tuesday, April 25, 2023** (11th day before election day)
 - Last day for the Early Voting Clerk to receive applications for a ballot to be voted by mail no later than the close of business in the clerk’s office or 12 noon, whichever is later..
 - Last day for the Early Voting clerk to receive a FPCA or ABBM not later than the close of regular business in the clerk’s office.
- 15. Wednesday, April 26, 2023** (10th day before election day)
 - Last day of period during which notice of election must be published.
- 16. Friday, April 28, 2023** (8th day before election day)
 - 5:00 p.m. – Second report of campaign contributions and expenditures for opposed candidates (who do not file on the modified reporting schedule) and committees due.
- 17. Tuesday, May 2, 2023** (4th day before election day)
 - Last day to vote early by personal appearance.
- 18. Saturday, May 6, 2023 - ELECTION DAY**
 - Polls are open (7 a.m. - 7 p.m.)
- 19. Tuesday, May 9, 2023** – (3rd day after election day)
 - The first possible day to conduct official local canvass of returns by governing authority of the political subdivision. However, the canvass may not be conducted until the Ballot Board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election, AND counted all timely received mailed domestic ballots cast from addresses within the United States, and all timely received mailed ballots cast from addresses outside the United States. *Notice of canvass must be posted at least 72 hours continuously before the canvass is conducted.*
 - If a political subdivision was able to cancel its election, this is the first day its elected officials can take the oath of office and be issued a certificate of election.
- 20. Wednesday, May 17, 2023** (11th day after election day)
 - Last day for official canvass of returns by governing authority of political subdivision
- 21. Monday, July 17, 2023** Deadline extended because of weekend
 - Last day to file semiannual report of campaign contributions and expenditures for local candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$1,010 in contributions or expenditures for the reporting period.