

**DENTON INDEPENDENT SCHOOL DISTRICT
ADMINISTRATIVE SERVICES**

M E M O R A N D U M

TO: All Prospective School Board Trustee Candidates

FROM: Denton ISD Elections

DATE: January 7, 2025

RE: Important Dates for May 3, 2025 School Board Trustee Election

The following is a list of important dates for the May 3, 2025 School Board Trustee election:

- 1. Monday, December 16, 2024** (30th day before Wednesday, January 15, 2025)
 - Post Notice of Deadline to File Applications.
- 2. Wednesday, January 15, 2025** (30th day before Friday, February 14, 2025)
 - First day to apply for a place on the ballot.
 - Last day to file semiannual report of campaign contributions and expenditures for current officeholders.
- 3. Tuesday, February 11, 2025** (81st day before election day; 3rd day before filing deadline)
 - If a candidate dies on or before this date, his or her name may be omitted from the ballot if the filing deadline is Friday, February 14, 2025. If the District chooses to omit the candidate's name from the ballot, the deadline for filing an application for a place on the ballot is extended to Wednesday, February 19, 2025. This extended deadline only applies to the regular filing deadline and does not apply to the write-in deadline.
- 4. Friday, February 14, 2025** (78th day before election day)
 - 5:00 p.m. – Deadline to file application for a place on the ballot.
 - Last day to order a general election to be held on Saturday, May 3, 2025.
- 5. Tuesday, February 18, 2025** (74th day before election day)
 - 5:00 p.m. – Deadline for write-in candidates to file declarations of write-in candidacy.
- 6. Wednesday, February 19, 2025** (73rd day before election; 5th day after regular filing deadline)
 - If a candidate died on or before the deadline to file an application for a place on the ballot and the District chose to omit the candidate's name from the ballot, the deadline for filing an application for a place on the ballot is extended to Wednesday, February 19, 2025. This extended deadline only applies to the regular filing deadline and does not apply to the write-in deadline.
- 7. Friday, February 21, 2025** (71st day before election day)
 - Recommended first day an election may be cancelled if all filing deadlines have passed and each candidate for an office listed on the ballot is unopposed.
 - 5:00 p.m. – Last day for a candidate to withdraw in an election. If a candidate withdraws or is declared ineligible by this date, his or her name is omitted from the ballot.
- 8. Monday, February 24, 2025** (68th day before election day)
 - 5:15 p.m. – In person drawing for the order in which the names of candidates are to be printed on the ballot will be held in the Conference Room at the Denton ISD Stephens Central Services Building located at 1307 N. Locust, Denton, TX.

- 9. Tuesday, March 4, 2025** (60th day before election day)
 - Last day for the governing body of a political subdivision to deliver order of the election to the county clerk/elections administrator and voter registrar.
- 10. Thursday, April 3, 2025** (30th day before election day)
 - First day of required period for publication of notice of election.
 - 5:00 p.m. – First statement of contributions and expenditures for opposed candidates (who do not file on the modified reporting schedule) and committees due.
 - Last day to register to vote for the Saturday, May 3, 2025 election.
- 11. Saturday, April 12, 2025** (21st day before election day)
 - Last day to post notice of election on bulletin board used for posting notices of meetings of School Board and on the District web page.
- 12. Friday, April 18, 2025** (15th day before election day)
 - Last day to receive a Federal Postcard Application (FPCA) without a postmark.
- 13. Tuesday, April 22, 2025** (11th day before election day)
 - Early voting by personal appearance begins. (Monday, April 21st is San Jacinto Day, a legal holiday and early voting will not be conducted on April 21st)
 - Last day for the Early Voting clerk to receive a FPCA or ABBM not later than the close of regular business in the clerk's office.
- 14. Wednesday, April 23, 2025** (10th day before election day)
 - Last day of period during which notice of election must be published.
- 15. Friday, April 25, 2025** (8th day before election day)
 - 5:00 p.m. – Second report of campaign contributions and expenditures for opposed candidates (who do not file on the modified reporting schedule) and committees due.
- 16. Tuesday, April 29, 2025** (4th day before election day)
 - Last day to vote early by personal appearance.
- 17. Saturday, May 3, 2025 - ELECTION DAY**
 - Polls are open (7 a.m. - 7 p.m.)
- 18. Tuesday, May 6, 2025** – (3rd day after election day)
 - The first possible day to conduct the official local canvass of returns by governing authority of the political subdivision. However, the canvass may not be conducted until the Ballot Board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election, AND counted all timely received mailed domestic ballots cast from addresses within the United States, and all timely received mailed ballots cast from addresses outside the United States. *Notice of canvass must be posted at least 72 hours continuously before the canvass is conducted.*
 - If a political subdivision was able to cancel its election, this is the first day its elected officials can take the oath of office and be issued a certificate of election.
- 19. Wednesday, May 14, 2025** (11th day after election day)
 - Last day for official canvass of returns by the governing authority of the political subdivision.
- 20. Tuesday, July 15, 2025**
 - Last day to file semiannual report of campaign contributions and expenditures for local candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed \$1,110 in contributions or expenditures for the reporting period.