

DENTON ISD ADMINISTRATIVE GUIDELINES STUDENT INTER-DISTRICT TRANSFER K-12

When reviewing petitions for student transfers, the Denton ISD will consider each request on an individual basis; however, the regulations below are in place to ensure consistency in our process. The transfer petitions will be considered by the Board's designee during the specified window each year.

TRANSFER REQUESTS

A nonresident student, including a full-time District employee's child, wishing to transfer into the District shall file an application for transfer with the Superintendent or designee. Once approved for a transfer, a student may remain at the approved campus up to the highest grade level (5th grade for elementary; 8th grade for middle school), unless the campus revokes the transfer. Whenever a student reaches the highest level, a new transfer request must be made for the next campus. Until an approved transfer has been received, a student shall pre-enroll in/enroll in, and attend his or her assigned school district based on the residence of his or her parent or guardian.

There is no appeal for inter-district transfer denials.

In approving transfers, the Superintendent or designee shall consider the availability of building and program space, the availability of instructional staff, and the student's academic, disciplinary, and attendance history.

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer revocation.

REQUEST TO REMAIN

A resident student who becomes a nonresident student during the course of a semester shall be permitted to continue in attendance for the remainder of the semester by completing a Request to Remain application and submitting it to the

campus principal or designee. After the semester has concluded the student must request an **inter-district transfer** within the transfer window for subsequent years.

REVOCATION OF TRANSFER

Reasons for revoking an inter-district transfer shall include, but not be limited to, the following:

- Lack of parental support for campus guidelines;
- Student misconduct;
- Student tardiness;
- Student academic standing;
- Student attendance history; and
- Late arrivals and/or Failure to pick up a student at dismissal time.