Creating a Procare Account

Once you have completed parent orientation with the enrollment coordinator you will receive an email from Procare to set up your account. With your Procare account, you will be able to make payments, set up auto-pay, send and receive messages to your child's teacher and administration, get updates about your child's day as well as pictures/videos of all the fun activities your child does throughout the day. Follow the steps in the email to set up your account.

1. You will receive an email from Procare with the email you added to your child's application. The email will have a unique code for your child that will expire within seven days, after seven days you will have to request a new code be sent to you. Click on the link to be directed to the Procare web portal to finish setting up your account.

2. Once you get the the web page you will click on the parent option.

3. Enter the email address that was provided on your child's application and create a password. Please note that any password created by you can not be shared or reset by the admin or teachers at the center.
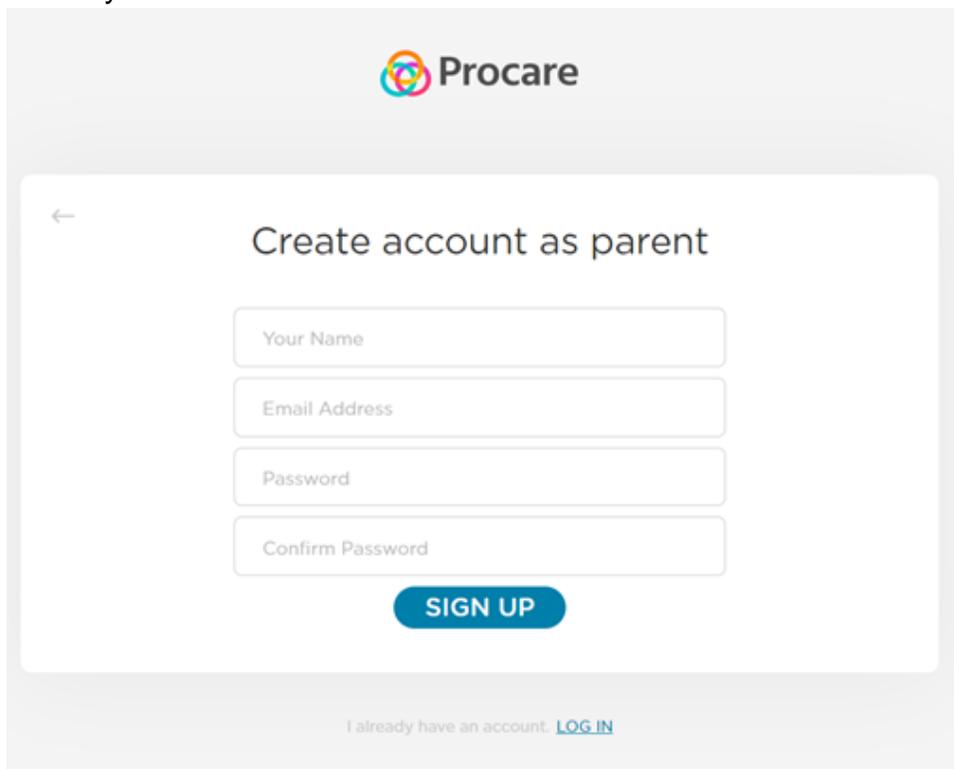
4. Once you have entered the details you will get to the screen that gives you an option to add a child, click on add child
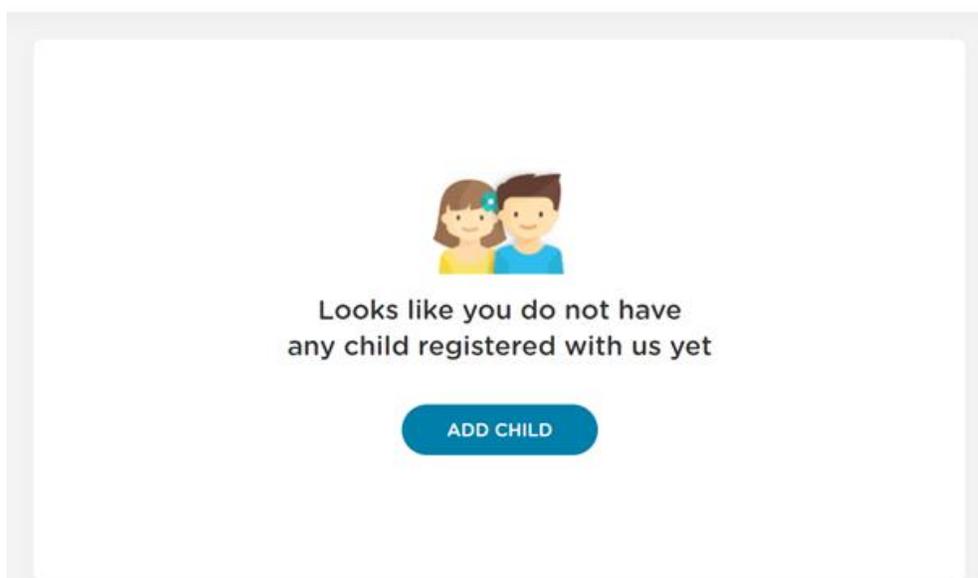
5. You will then be prompted to enter to unique 10-digit code that was sent to your email
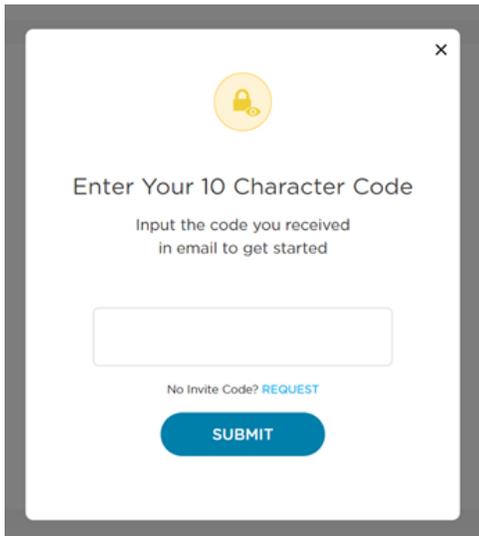
6. Once that is complete you will then be able to explore the app. Once your child is attending you will receive notifications throughout he day of their activities.

Please do not hesitate to contact the administration staff should you have any questions.