

**Fred Moore High School Transcript Request Form**  
*Download or Print to Complete*

**Former students must provide photo ID and \$2.00 processing fee per transcript prior to processing.** We do not accept credit/debit cards, or online payments. \*\*Pay by cash, check, or money order via mail or in-person in the front office.

Fred Moore High School  
ATTN: Registrar's Office [slundgren@dentonisd.org](mailto:slundgren@dentonisd.org)  
815 Cross Timber St.  
Denton, TX 76205  
Phone: 940-369-4000  
Fax: 940-369-4957

Allow 3 business days for processing. Additional time required during summer break.  
AP, SAT & ACT scores must be sent directly from the testing site: AP & SAT: [www.collegeboard.org](http://www.collegeboard.org) ACT: [www.act.org](http://www.act.org)

**PLEASE PRINT:**

Student's Phone # \_\_\_\_\_ # of Transcripts Requesting \_\_\_\_\_ (\$2 fee per transcript)

Last Name (while attending Fred Moore): \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Graduation Year: \_\_\_\_\_ or **Last** Year of Attendance: \_\_\_\_\_ / \_\_\_\_\_

Transcripts will not be emailed. Choose how you prefer your transcript sent:

\_\_\_\_\_ Hold for pick up at the FMHS Office  
\_\_\_\_\_ USPS Standard Mail; **provide address below** - \$2 fee required prior to mailing

*\*If sending to a college/university, or other educational institution, the transcript may be sent electronically (via TREx).*

Name of Recipient, College/University/Other: \_\_\_\_\_

Attn: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State / Zip: \_\_\_\_\_

**(For additional requests, use back of form)**

*As a reminder, all paper copies of transcripts are official because they are sealed. Once the seal has been broken, the records become unofficial, and you will need to request another copy.*

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

STUDENT RECORDS:  
ACCESS TO THE EDUCATION RECORDS OF A STUDENT WHO IS OR HAS BEEN IN ATTENDANCE AT A SCHOOL IN THE DISTRICT SHALL BE GRANTED TO THE PARENT OF THE STUDENT WHO IS A MINOR OR WHO IS A DEPENDENT FOR TAX PURPOSES.  
WHENEVER A STUDENT HAS ATTAINED 18 YEARS OF AGE OR IS ATTENDING AN INSTITUTION OF POSTSECONDARY EDUCATION, THE RIGHTS ACCORDED TO, AND CONSENT REQUIRED OF, PARENTS TRANSFER FROM THE PARENTS TO THE STUDENTS.

*Additional Transcript Requests:*

Name of Recipient, College/University/Other: \_\_\_\_\_

Attn: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State / Zip: \_\_\_\_\_

Name of Recipient, College/University/Other: \_\_\_\_\_

Attn: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State / Zip: \_\_\_\_\_

Name of Recipient, College/University/Other: \_\_\_\_\_

Attn: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State / Zip: \_\_\_\_\_