



*** Campus principal or content coordinator approval required before submission.**

New Course and Course Change Proposal

Course proposals include requests for new courses and requests to revise a course, such as a change in prerequisites or grade levels. Course proposals for course changes in the 2025-2026 school year open on September 6, 2024 are due by **October 16, 2024**. The course committees meet on **October 22-23, 2024**.

Proposals approved by the Course Review Committee will be reflected in the Denton ISD Course Planning Guide which goes to the Board of Trustees for final approval in December.

Proposals may be submitted by any campus or central office personnel. Parents and community members may also submit proposals. If originating from the campus, proposals require principal approval. Submit proposals via email to Dr. Lisa Thibodeaux (lthibodeaux@dentonisd.org).

- If this is a request to add a new course, complete **section A** below only.
- If this is a request to make a change to a current course, complete **section B** below only.
- Submit a new proposal for each new request.

Submitted by:

Email:

Campus or Department:

Date:

Section A: For Proposals to Add a NEW Course Only

Course Title:

Grade Levels:

Why is this course needed?

Who will likely be interested in taking this course?

TEA Service ID# (PEIMS):

To confirm that the proposed course is available in the state catalog, visit the [C022 Service ID list for 2022-2023](#). Courses not tied to a state course ID are designated as “no credit” courses and do count toward minimum required # of instructional courses/hours per day for students.

State-Identified Prerequisites:

This information is typically found in the [TEKS Chapters 110-130](#) or in the course descriptions for [approved innovative courses](#)

Certification Requirements:

This information is typically found in the [TEA Teacher Assignment Chart](#)

Training Requirements:

What state or program training is required and/or what locally developed professional learning will be provided?

Technology Requirements:

Space/Facility Requirements:

Budget Implications:

What are the short- and long-term expenses anticipated?

Other Information:

Section B: For Proposals to CHANGE a Current Course Only

Course Title:

Current Local Course Code:

Proposed Changes:

Why is this change needed?

Budget Implications:

What are the short- and long-term expenses anticipated?

Other Information:
