

Woodrow Wilson Grade Level Leadership Team

Minutes

Date: February 5, 2018

Time: 3:15 pm-4:00 pm

Location: Woodrow Wilson Library

Members in attendance: Nancy Cheek, Kim Schenck, Kim Smith, Fernando Reyna, Mandy Nabors, Caleb Leath.

Norms:

- **Respect**
 - Positive tone
 - Be polite
- **Focused and Organized**
 - Targeted
 - Clear Agenda
 - Stay on topic
 - Prior information of target
 - Bring ideas specific to target
- Be okay with a follow-up
- **Trust**
 - Safe place
 - Know your audience
- **Communication**
 - Encourage participation and communication
 - Listen to understand
 - Give time to process

Agenda: PLC Ideas

There has been a request to have more vertical time such as K/1, 1/2, 2/3, 3/4, 4/5 time together with the grade levels together.

There has also been a request to have scheduled PLC days such as the ones we had in prior years where subs would rotate through the day and each grade level had time. This would be used to discuss the 4 critical questions with a focus on what are we doing with the kids who don't know it yet.

Minutes:

We discussed several different ideas for Grade level PLCs, Content PLCs, and Vertical PLCs.

The team agreed to add a vertical component to the Content PLCs. We will pull out a strand to focus on that each grade level can support. Using Data from ELI, KR, Common Assessments, etc... weak strands will be located for each content area. The team will then share ideas how that strand can be supported in each grade level. The next vertical PLC day will be March 19th.

The team also requested that there be a Data component to the upcoming PLC Days. These days are 2/19, 3/19, and 4/13. During this time, the team will look at specific students and specific TEKS and come up with solutions on how to support that student for that specific TEK.

The team agreed that we would not add to the calendar the school wide PLC day where the subs rotate from one grade to another.