

# Woodrow Wilson Campus Leadership Team

## Minutes

Date: August 28, 2018

Time: 3:15 pm-4:00 pm

Location: Woodrow Wilson Library

Norms: **Respectful**-Listen and participate respectfully.  
**Collaborative**-We will work together openly and honestly.  
**Solution Oriented**-We will seek solutions to obstacles.  
**Value**-We will value each other's perspectives.

- Consent to serve forms (for new members)-All members introduced themselves and the consent to serve forms were completed.
- Campus Improvement Plan (looking for feedback)-review-We will split it up and review. The CIP was reviewed, feedback was given.
- Title 1 Budget allocations-We reviewed our discretionary Title 1 fund request. The following was decided-

Campus Entitlement	
Location	Total
Salary	\$69,712.00
<b>Discretionary</b>	<b>30,588.00</b>
Substitutes (PLC Days, Planning Days, Mentor Days, Conference Days)	14,280.00
Student Consultants and/or Printing (on sight field trip)	1,000.00
Parent Involvement Consultants and/or Printing	500.00
Student Supplies (Lucy Calkins Materials, New to campus materials, Materials for students, STEAM materials)	8,308.00
Student Other Costs (Food/Registration/Travel)	6,000.00
Parent Involvement Other Costs (Food/Registration/Travel)	500.00
<b>Running Total</b>	
Remaining Balance to Allocate	<b>0.00</b>

- Reading Counts-Our campus is now responsible for purchasing Reading Counts for our students. This year we paid \$2,120.00 for Reading Counts. We also paid \$6,000.00 for Study Island. We will not be able to sustain both of these in the future. We will have to decide which one to keep for next year.

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- Construction Update- Planning meetings will start in September. The anticipated completion date will be late summer 2021.
- School Calendar Survey-The school calendar survey was completed. Our feedback included it is nice to be done before memorial day. The summer staff development went well. It was good that it was offered at the beginning of the summer while teachers are still in “school mindset.” The 4 built in PLC days will help with student data discussion. The following was ordered in least to most important:
  - Least
    - Build in “exchange days” for summer staff development
    - Shortened first week of school
    - 4 built in PLC days
    - Last day of school prior to Memorial day
    - Two full weeks for Winter Holiday.
  - Most
- Parent Engagement Policy-The Parent Engagement Policy was reviewed, revised, and approved for 2018-2019 by the Campus Leadership Team.