

Introduction Government and Public Administration

The Government and Public Administration courses provide students with the opportunity to learn about executing governmental functions to include Governance, National Security, Foreign Service, Planning, Revenue and Taxation, Regulation, and Management and Administration at the local, state, and federal levels. With the growth of America, there will be numerous employment opportunities in this area. Students may enjoy leadership and competition opportunities in Skills USA.

Career Opportunities Government and Public Administration

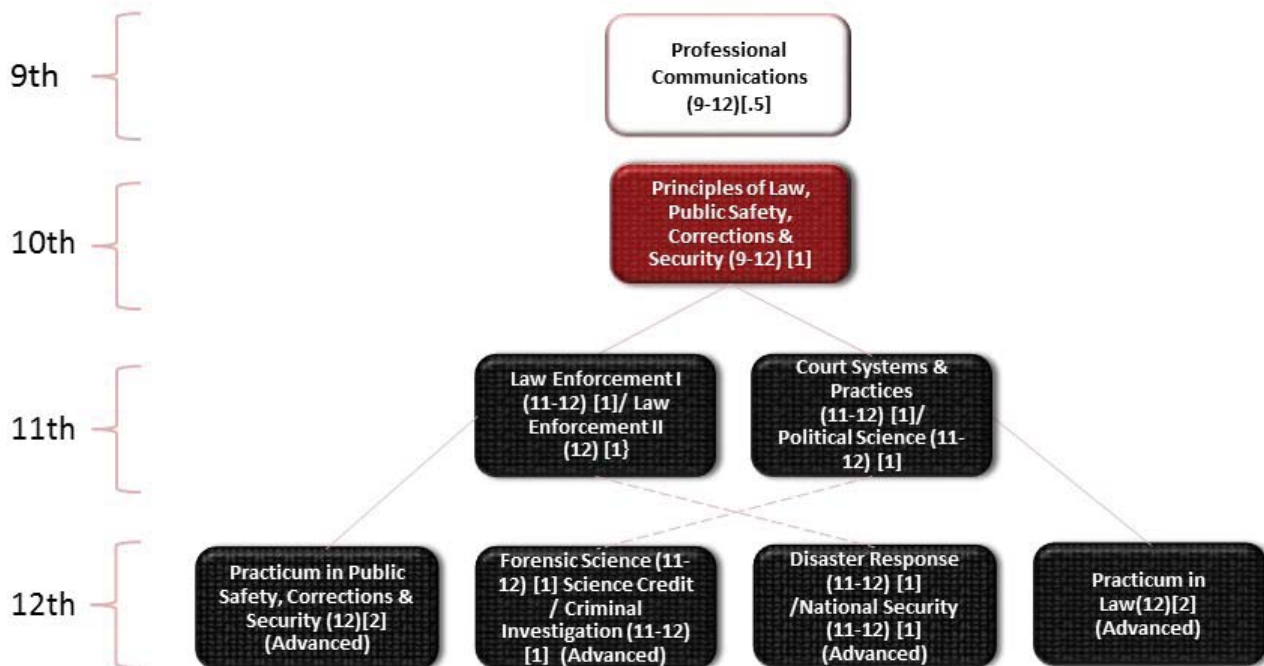
Planner
 Brokerage Clerk
 Financial Officer
 Treasurer

Secret Service Agent
 Disaster Relief Trainer
 Revenue Agent
 Auditor

Advisor
 Bookkeeper
 Controller
 Economist

Sequences Government and Public Administration

Law, Public Safety, Corrections & Security & Government & Public Administration



Public Service

T6060

National Security

- ▶ **Grade Placement** 11-12
- ▶ **Credits** 1
- ▶ **Prerequisite**..... None
- ▶ **Location**..... *Advanced Technology Complex*

National Security includes knowledge of maintaining a strong national security and encompasses such activities as operating a security agency, responding to disasters (participating in Community Emergency Response Teams/ CERT), leadership skills and intelligence information. It also includes mitigating and preparing for the possible effects of chemical, biological or nuclear events and understanding the use of Geographical Information Systems (GIS) on a local, state, and national level. Understanding of and ability to work corroboratively with military and paramilitary structures is a necessary addition. Leaders in the field will be frequent guest speakers.

T6065

Political Science I

- ▶ **Grade Placement** 11-12
- ▶ **Credits** 1
- ▶ **Prerequisite**..... None
- ▶ **Location** *Advanced Technology Complex*

Political Science course introduces students to the political theory through the study of governments; public policies; and political processes, systems and behaviors. The student learns to independently collect and critically analyse information about politics, and to argue comparative politics.

Workplace Habits That Can Ruin A Career

Forbes magazine reported the top 3 habits that leading career coaches say can damage a career -- or get a person fired.

Habit 1: You're addicted to e-mail and texting

You can't stop scrolling through your phone.

Habit 2: You're full of excuses

You don't know the answer to your supervisor's questions, but try to talk your way around it.

Habit 3: You set too many boundaries

Saying "That's not in my job description," may shorten the hours you spend on the job, but won't help your career.