**Denton Public School Foundation**

**2019 Grant-to-Teachers/School-Wide Initiative Application**

**Grant Workshop**

*Some of the questions may appear redundant, but try to roll with this without being repetitive. Our goal is to improve the product and your feedback will (which we will be seeking) will help. Try to remember that many, many* ***volunteers*** *are providing their time to make this happen. We* ***want*** *you to get the grants and want* ***more grants*** *to give.*

Title of Document \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*A catchy title is an attention grabber. Think of something interesting, try it out on a few folks and gauge the responses. Putting a smile on the reader’s face is a good start, but don’t go overboard. Remember, they are volunteering their time and don’t mind being entertained. Age appropriateness for your students is a good yardstick.*

1. Provide a brief overview of the proposed project. (10 points)

*This should be one brief paragraph consisting of a few sentences. Provide an overview of the need for the project, the activities, and how it will meet the identified need.*

*This may be difficult to accomplish in a few sentences, but it is important to be able to do this to capture the reader’s attention and have them quickly understand what it is you want to do. (Talking points; sound bites)*

1. How does this project provide innovative instruction and/or enhance educational opportunities? (15 points)

*Now, we understand that everything that takes place in a classroom can be innovative and enhance educational opportunities. But think for a second, how is this truly innovative or enhancing? Have you read about this? Is there research/literature that supports this approach? Is it being used elsewhere? How does it differ from what is currently being offered at your school or in the district?*

1. What are the goals of the project? (15 points)

*This should read like any other academic goal you have for your students.*

*According to Dan Feliciano (**www.fastcompany.com**):*

*“A goal is a brief, clear statement of an outcome to be reached within a timeframe such as 3-5 years. A goal is a broad, general, tangible, and descriptive statement. It does not say how to do something, but rather what the results will look like. It is measurable both in terms of quality and quantity. It is time based. It is achievable. It is a stretch from where we are now. Above all, it is singular.”*

*In other words, as a result of the project activities, where do you want your students to be at the end of the specified period?*

*Remember, it is not an objective, which is a specific, measurable, actionable, realistic, and time-bound condition that must be attained in order to accomplish a particular goal.*

1. What specific needs at your campus does this initiative address? How will the project outcomes impact your campus? (15 points)

*This could be the* ***absence*** *of some* ***thing****, but try to focus on skills you want your kiddos to gain or develop. It may be nice to have an iPad in class, but the students learning to use dictionary.com is a lasting skill that has more of an impact. It brings tangible meaning to having the technology in your classroom.*

1. Approximately how many students and what grade levels will be affected by this project? What subjects are being addressed, if applicable? (5 points)

*Be realistic and be honest. If it is just your class, say so. If it is a subset of your class, so be it. But, … when you get to question #8, consider if the project could be expanded so more will benefit at some point.*

1. What methods and strategies will be used to implement this project? What other campus personnel will be involved? (10 points)

*This is where you get to discuss the specifics. They say the devil is in the details and it’s the details we want. Many of the readers have not taught and only have vague recollections about how curriculum and instruction works. There have been innovations they may not be aware of and would like to hear about. Do you use cooperative learning strategies?; co-teaching? What will it look like?*

*This is where your expertise is and where you shine every day. Show us your stuff and what makes Denton ISD great!*

1. What method(s) will be used to determine how project goals have been achieved? (10 points)

*This is not a formal evaluation, but in education we know how important it is to measure progress. So it is a fair question to ask how will you know the implementation of the project will accomplish what you want it to.*

1. What is the potential for expansion of this project? (5 points)

*This question has two possible components: replication (duplication) and expansion.*

*Replication would mean being able to carry out the project a second or third time in a fairly similar manner to the initial implementation. Would you be able to implement the project again during the current school year or the following year? If the materials and supplies for the project are durable will you be able to easily use them again? If some of the supplies are consumables what would it take to replenish them? Would your school be able to re-supply them for you?*

*Expansion is bringing the project to a wider audience. Many projects start out as a pilot for a small group with the intent to expand it to a larger group in the near future. This could be expanding the project in your classroom or (at the secondary level) to other class sections. Expansion could also involve expanding to other teachers and classrooms across grade or subject level. Have you discussed the project with other teachers and have they expressed interest in implementing it? Would this involve co-teaching or cooperative learning strategies?*

*What factors will you have to consider before replicating or expanding the project?*

1. Provide a schedule of implementation. (5 points)

*How soon (realistically) after being funded will you be able to start the project? We understand that materials have to be ordered and timetables are completely out of your control. But readers and supporters want to know how much of the school year the project will be in operation. Will it carry over to the following school year?*

*What preparation time will you need in order to start? This is particularly important if you are coordinating with other staff or have multiple funding sources.*

*Or, are you prepared to start as soon as you get the funds or the supplies?*

1. What additional materials or resources are required from the campus/district to implement this project?

*This would include financial support and staff time and assistance. Does the project have to be coordinated with any curriculum or technology staff?*

1. What additional funding is necessary to complete the project? Have you requested funds from any other source?

*If you do need additional resources, have you considered all options? Parents, adopters and booster groups are all possible sources. Please ensure you have cleared and navigated the proper pathways for pursuing funding from other sources. Many potential funders would be happy to support good classroom projects. The detail provided in your grant application will increase the confidence and enthusiasm of potential funders.*

1. Detail your budget. An Excel spreadsheet will be provided for this. (10 points)

Qty. Item Supplier Budget Amount

 PROJECT TOTAL

*A brief explanation is sufficient to support the budget item. All requested items should flow logically from the information provided in the previous questions. Requested items that have not been previously been introduced and discussed confuses the reader and distracts from the proposal.*