Step-by-Step Guide to Enroll & Manage Your 457(b) Account

SAVINGS PROGRAM

How to enroll:

1. Visit THE*benefits*HUB.
2. Click the "Login" option.
3. Enter your Username and Password to begin your enrollment.

How to change elections:

1. Visit your THE*benefits*HUB.
2. Click the "**Login**" option.
3. Enter your **Username** and **Password** to access the enrollment system.
4. Click on "**Benefit Plan Information**", followed by "**Benefit Plan Enrollment**"
5. Click the "**Rise Retirement Savings Program**" on you current benefit listing to change your election.

How to access your retirement account:

1. To view your account, you will need to register on the RISE platform.
2. Visit **risesavings.ipx-sys.com** to begin the registration process.
3. If you have not registered on the RISE platform before, use the following default username and password to access the registration page:

   Username:
   Your Social Security Number
   (without dashes)

   Password:
   Your Birthdate
   (in the format mmddyyyy)

How to manage your account:

Beneficiary Information

A beneficiary designation is an important component of your account setup. Please ensure to verify and update if needed by clicking "**View Summary**" from your dashboard, going to "**My Account**", and choosing "**Beneficiaries**".

Investment Overview

The participant dashboard displays your "**Balance Summary**", "**Your Accounts**", and "**Year to Date Contributions**". To view current investment details, click "View Summary" from your dashboard.

Transaction Requests

From your dashboard menu, click "**Services**" to view transactions that you can request online, including loans, distributions, and contract exchanges.

If you need help enrolling in a new account or diversifying your existing account, our team of financial advisors is ready to assist you.

To schedule a meeting, simply scan the QR code using your smart device, or you can contact us directly at 877.281.6152.