

**CSP 160713 Courier Services**

**Addenda 2**

July 7, 2016

TO: All participating in CSP 160713

Dear Proposer:

The following document provides changes to this Competitive Sealed Proposal (CSP) and is now considered part of the CSP and Respondent shall be required to consider and acknowledge receipt of such in the response.

Thank you for your interest in Denton ISD.

***Cheryl Farmer, Asst. Purchasing Agent***

***Purchasing Department***

1213 North Locust Street

Denton, Texas 76201

cfarmer@dentonisd.org

**Questions and Answers**

**Q 1. For the single location that is one a week, what is the requested service day?**

**A 1. Thursday**

**Q 2. What is the average currency liability shipped in (Change Orders)?**

 **A 2. Not applicable**

**Q 3. What is the average currency liability shipped out (Deposits)?**

 **A. 3 Districtwide - $59,000 per day; $10,800 cash/coin and $48,200 checks**

**Q 4. What is the average coin liability shipped in (Change Orders)?**

 **A 4. Not applicable**

**Q 5. What is the average coin liability shipped out (Deposits)?**

 **A 5. Not determined. Historical data (A3 above) does not reflect breakdown**

**Q 6. What is the average number of items shipped in (Change Orders)?**

 **A 6. Not applicable**

**Q 7. What is the average number of items shipped out (Deposits)?**

 **A 7. Two (2) bags per location. Additional bags may be needed depending on volume of the day (i.e. campus fundraiser, penny drive, etc.)**

**Q 8. Is next day deposit delivery acceptable?**

 **A 8. No. Bank deposits are required to be same day.**

**Q 9. Are there any weapons surrender requirements?**

**A 9. Company personnel properly authorized, licensed and bonded will not be**

 **required to surrender.**

**Q 10. Are there any security access restrictions?**

 **A 10. Yes. Personnel must enter and sign in at the Main Office.**

**Q 11. Are there any parking restrictions?**

 **A 11. Yes. No parking in school bus loading/unloading zones or fire lanes. No**

 **Blocking of exits.**

**Q 12. Who is the depository and what is the address including location, city, state, and zip?**

 **A 12. BBVA Compass, Denton South Branch, 729 Fort Worth Drive, Denton, TX**

 **76201**

**Q 13. Are there any service time restrictions?**

 **A 13. Reference Section 3.2.1. No pickups will be made during arrival / dismissal**

 **times listed.**

 **Arrivals Departures**

 **Elementary School 7:50 am 2:50 pm**

 **Middle School 8:20 am 3:20 pm**

 **High School 8:50 am 4:10 pm**

 **Early Childhood 7:50 am 10:50 am**

 **Early Childhood Noon 3:00 pm**

 **Advanced Technology Complex 8:15 – 11:10 am 12:10 – 3:00 pm**

**Q 14. Please provide the Excise Tax Exemption Certificate?**

 **A 13. Copy will be provided to the awarded vendor.**