



Competitive Sealed Proposal (CSP)

CSP Number: 160428
TITLE: Grounds Maintenance Services
DUE DATE: April 28, 2016
PRIOR TO: 2:00 pm
Pre-Bid Meeting: 1:00 pm on April 19, 2016

Mail or deliver complete CSP package to:

Denton Independent School District
Purchasing Department
1213 N. Locust St.
Denton, TX 76201

For additional information, please contact the person listed below. **All questions must be submitted in writing** (email preferred) and received on or seven (7) calendar days prior to the opening date and time. **No verbal responses will be provided.** Please note that CSP results are **NOT** available by telephone.

Cheryl Farmer, Asst. Purchasing Agent
cfarmer@dentonisd.org
FAX: 940-369-4991

PROPOSER IDENTIFICATION (Please print information clearly)

Firm Name: _____	Date: _____
Address: _____	Phone: _____
City/St/Z ip: _____	Fax: _____
	Email: _____

You MUST sign the CSP Signature Sheet on page 15 in order for your CSP to be accepted.

**COMPETITIVE SEALED PROPOSAL (CSP)
GROUNDS MAINTENANCE SERVICES
DENTON INDEPENDENT SCHOOL DISTRICT**

The Denton Independent School District (referred to as the “District” from this point forward) is soliciting responses to this Competitive Sealed Proposal (CSP) for **Grounds Maintenance Services**.

The Proposer is strongly encouraged to read the entire CSP document prior to submitting response. Failure to provide the information requested in its entirety may be grounds for disqualification of the CSP.

Section 1.0: Instructions to Proposers

- 1.1 To be considered for award of this solicitation, all pages requiring signature plus any/all attachments, must be completed with all requested information, signed and returned sealed in an envelope or other appropriate package adequate to conceal and contain the contents prior to the CSP date and time. Failure to provide complete and accurate information may disqualify the Proposer.
- 1.2 Proposals must be received in the Purchasing Department office, 1213 N. Locust St., Denton, TX 76201 **PRIOR TO** the hour and date specified on the front page of this document or any subsequent Addenda. No other published dates will be binding. Proposals received after this date and time will not be considered. **The district will not accept faxed or emailed proposals.**
- 1.3 If due to inclement weather, natural disaster, or for any other cause the District office location where bids/proposals are to be submitted is closed on the due date, the deadline for submission shall automatically be extended to the next District business day on which the office is open, unless the proposer is otherwise notified by the District. The time of day for submission shall remain the same.
- 1.4 Addenda will be posted on the Purchasing Department page of the Denton ISD website, www.dentonisd.org. All Proposers receiving this CSP other than directly from Denton ISD are responsible to obtain all addenda that pertains to the CSP. All addenda become a part of the CSP documents. Proposers shall acknowledge receipt of all addenda on the Signature Sheet.
- 1.5 All vendor communications must be directed in writing to the person listed on the first page of this document. Request for information/interpretation must be received on or before seven (7) calendar days prior to the opening date and time. Only questions answered by formal written addenda will be binding. Include the CSP Number and Name in the subject line.
- 1.6 If any exceptions are taken to any portion of the CSP, the proposer must clearly indicate the exception taken and include a full explanation on the Deviation/Compliance Signature Form or as a separate attachment to the CSP. The failure to identify exceptions or

proposed changes will constitute acceptance by the Supplier of the CSP as proposed by the District. The District reserves the right to reject a CSP containing exceptions, additions, qualifications or conditions.

- 1.7 The CSP response must be signed by an individual authorized to contractually bind the company submitting the CSP. A failure to sign the CSP could cause it to be rejected as non-responsive. The CSP must include full company name and address of Proposer, the title or authority to bind his/her firm in a contract and contact information. A Signature Sheet is included in this packet.
- 1.8 The District reserves the right to award this CSP to a single vendor, multiple vendors, each line item separately, or in any combination to be in the best interest of the District. If the Proposer chooses to bid/propose “all or none” or is not agreeable to multiple or split awards, it must be noted on the Deviation / Compliance Form and included with this CSP.
- 1.9 CSP’s will be considered irregular if they show any omissions, alterations of form, additions, or conditions not called for, unauthorized alternate CSP’s, failure to return all forms and copies, or irregularities of any kind. However, the District reserves the right to waive any irregularities and to make the award in the best interests of the District.
- 1.10 Denton ISD reserves the right to accept or reject any and/or all of the proposals, to waive technicalities, to be the sole judge of quality and equality, to be the sole judge as to the definition of “best overall benefit” and accept the proposal that is in the best interest of the district.
- 1.11 The CSP must remain open for a period of ninety (90) days subsequent to the submission due date, unless otherwise indicated, to allow time for the offer(s) to be evaluated and board of trustees action, if required.
- 1.12 The District reserves the right to acquire reasonable amount of additional goods or services, as listed on this CSP, subject to verification of the same or lower prices and conditions on the CSP.
- 1.13 Vendors that do business with a school district are required to file a questionnaire to identify any potential conflicts of interest. The CONFLICT OF INTEREST QUESTIONNAIRE is included in this proposal.
- 1.14 In order to ensure the integrity of the selection process, Proposer’s employees, officers, agents, or other representatives shall not lobby or attempt to influence a vote or recommendation related to the Proposer’s response, directly or indirectly, through any contact with school board members or other district officials from the date this CSP is released until the award.
- 1.15 All contractors, subcontractors and their employees must submit to Denton ISD proof of a satisfactory criminal record history of all individuals working on district property through background checks conducted as required by Senate Bill 9. The criminal record history must be obtained by the successful bidder before any work is performed. The information regarding the requirements for conducting a criminal records check is posted on The Texas Department of Public Safety’s website www.tx.dps.state.tx.us by clicking open Crime

Records and reading School District Guide to Senate Bill 9. The cost for each criminal records check is approximately \$100.00.

- 1.16 Vendors who perform work inside Denton ISD facilities are hereby notified that our buildings may contain asbestos containing materials. This notification is required by both the State of Texas Department of State Health Services and the Federal EPA Asbestos regulations. These guidelines cover both Denton ISD's responsibilities and the Employer's responsibility to their employees. As a vendor, it is your responsibility to check each building prior to performing any work in that facility. These building materials may include, but not limited to: ceiling tile, floor tile and mastic, sheetrock, tape and be compound, thermal pipe insulation, spray-on ceiling material, calks, and roofing products. As there have been numerous asbestos containing products manufactured over the years, you must check each building's Asbestos Management Plan. This plan is normally kept in the main office and may be reviewed upon request. After reviewing the Asbestos Management Plan and are still unclear about whether the area you will be working in contains asbestos or not, please contact Bill Knight at 940-369-0200.
- 1.17 Possession of fire arms, alcohol and/or drugs, even in vehicles, is strictly prohibited on school district property. Use of any tobacco products is not permitted on school property.

Section 2.0: Standard Terms and Conditions

- 2.1 The District reserves the right to accept or reject any and/or all proposals, to waive any technicalities, to waive any formalities, to be the sole judge of quality and equality, to accept the proposal that is in the best interest of the district, and the right to waive minor irregularities in the procedures.
- 2.2 The District further reserves the right to reject all proposals and seek new proposals when such procedures are in the best interest of the district. The District also will be the sole judge as to the definition of "district's best interest".
- 2.3 No orders are to be placed without a purchase order signed by the Purchasing Agent. No payment will be made for orders filled without an approved purchase order.
- 2.4 Each location shall be invoiced separately. All invoices must include the purchase order number and sent to:

Denton Independent School District
Accounts Payable Department
P. O. Box 2387
Denton, Texas 76202

PAYMENTS WILL BE MADE QUARTERLY

- 2.5 Denton ISD is exempt from Federal Excise Tax. **DO NOT INCLUDE TAX IN CSP PRICES.** Excise Tax Exemption Certificate will be furnished upon request.

- 2.6 The successful Proposer may not assign its rights and duties under an award without the written consent of Denton ISD. Such consent shall not relieve the assignor of liability in the event of default by its assignee.
- 2.7 Failure of the successful Proposer(s) to notify the District sufficiently in advance of the inability to complete the job within the time frame allowed and with acceptable reasons(s) shall give the District the option of cancelling the contract.
- 2.8 Denton ISD is a member of the Educational Purchasing Cooperative of North Texas (EPCNT). Several governmental entities around Denton ISD have indicated an interest in being included in this contract. All purchases by entities other than Denton ISD will be billed directly to that entity and paid by that entity. Denton ISD will not be responsible for another entity's debts.
- 2.9 Insurance Requirements, if required, (Section 6.0) will be submit the following Certificates of Insurance naming Denton ISD as Certificate Holder and named additional insured on General Liability Certificates. Certificates may be faxed to the Purchasing Department at 940-369-4991 or emailed to cfarmer@dentonisd.org. The selected Proposer will be required to supply the insurance certificate(s) prior to the start of the project. The selected Proposer agrees to provide insurance policies or contracts for insurance, when requested, in addition to Certificates of Insurance **The District reserves the right to require higher limits of coverage depending on the size, scope and nature of a CSP.** The following minimum limits shall apply to each type of insurance coverage.
- 2.9.1 **Worker's Compensation and Employer's Liability Insurance** with statutory limits in conjunction with Employer's Liability Insurance with limits no less than \$500,000 per accident/disease is required. The Vendor shall require subcontractors to provide insurance for the latter's employees, unless such employees are covered by a Worker's Compensation policy furnished by the General Contractor.
- 2.9.2 **Commercial Automobile Liability and Property Damage** covering all owned, non-owned and hired vehicles to be used in performance of this work; Bodily injury and Property Damage coverage shall be in an amount no less than \$100,000 per person/\$300,000 per occurrence/\$100,000 property damage.
- 2.9.3 **Commercial General Liability Damage Insurance** – Comprehensive general liability insurance in the amount of \$1,000,000 each occurrence.
- 2.9.4 **Umbrella Liability Insurance** – Liability on a following form basis with a limit not less than \$1,000,000 per occurrence in excess of all primary limits.
- 2.9.5 **Third Party Fidelity bond** of \$50,000 per employee along with umbrella coverage in the amount of not less than \$5,000,000.
- 2.9.6 The successful proposer shall furnish Denton ISD certificates of insurance in writing 21 working days after acceptance of a contract.

2.9.7 Denton ISD must be given ten (10) day notice of cancellation or change in insurance coverage.

2.10 Certificate of Interested Parties – Form 1295

2.10.1 The Texas Legislature adopted House Bill 1295 which added section 2252.908 of the Government Code Chapter 2252, Contracts with Governmental Entity.

2.10.2 Section 2252.908 Disclosure of Interested Parties

(d) “A governmental entity or state agency may not enter into a contract described by Subsection (b) with a business entity unless the business entity, in accordance with this section and rules adopted under this section, submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency.”

2.10.3 Form 1295 is not required for the submission process but must be completed prior to contract execution.

2.10.3 For further information go to https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Section 3.0: Scope of Work

3.1 The District is accepting Competitive Sealed Proposals (CSP) from qualified vendors for Grounds Maintenance Services. This includes the visual appearance of the grounds and the health and condition of the shrubs, trees, ground cover, flowers and turf. The grounds to be maintained are listed in this proposal. Each Proposer must field verify the acreage of all areas to be maintained within the property lines of each location. The selected vendor shall provide a schedule that outlines the number of trips to each facility they plan to make to ensure all of the following service are completed.

3.2 General Conditions

3.2.1 The scope of work includes: turf maintenance, shrub maintenance, ground cover maintenance, flower bed maintenance, leaf removal, storm debris pickup, litter control and labor, equipment, supplies and materials.

3.2.2 All work is to be done during Denton ISD’s normal working hours between 7:00am and 5:00pm Monday through Saturday. Other work hours will be coordinated with the Operations Department at 940-369-0200 prior to the start of work.

3.2.3 All equipment and material is to be provided by the Proposer unless specified otherwise.

3.2.4 Proposers equipment and supplies will not be stored on Denton ISD property.

- 3.2.5 All landscape debris and material will be promptly removed from Denton ISD grounds upon completion of work. Assistance with snow removal is included as part of this CSP.
- 3.2.6 Landscaping practices, equipment and materials will comply with accepted industry and OSHA safety standards, including “right-to-know” (hazard communications regulations).
- 3.2.7 Material Safety Data Sheets (MSDS) shall be readily available at all times while work is being done and furnished by awarded vendor to the District upon request.
- 3.3 Additional Work Outside of Scope
 - 3.3.1 Any additional work identified outside the scope of this CSP, along with the cost, must be authorized in advance by the Operations Department.
 - 3.3.1.1 Assistance with snow and ice removal may be needed.
- 3.4 Staffing Requirements and Standards
 - 3.4.1 Proposer will appropriately staff work force and supervisory personnel to perform the specified services to meet the requirements of Denton ISD.
 - 3.4.2 Personnel will be appropriately trained and supervised and will maintain a courteous and professional appearance and attitude while on Denton ISD property.
 - 3.4.3 Proposer will provide sufficient onsite supervisory personnel to ensure proper inspection of work performed, close supervision, and technical assistance to the work force. The onsite supervisory personnel will be designated as the point of contact and must be able to clearly communicate in English with Denton ISD personnel.
 - 3.4.4 The Proposer shall have at least one certified Integrated Pest Management (IPM) Coordinator to work directly with Denton ISD
 - 3.4.5 Proper clothing will be worn at all times. Sleeved t-shirts and long pants are the preferred attire with the company logo on the shirts. Any deviation from this will be reviewed for acceptance.
 - 3.4.6 Denton ISD requires all vendors doing business on Denton ISD property to have their employees and vehicles identified with company logos on vehicles, ball caps, shirts and/or badges.
 - 3.4.7 Possession of fire arms, alcohol and/or drugs, even in vehicles, is strictly prohibited on school district property. Use of any tobacco products is not permitted on school property.

3.5 Inspection Program.

- 3.5.1 The awarded vendor will develop an Inspection Program and forms with Denton ISD to assure the requirements of this CSP are met.
- 3.5.2 Damages or hazardous conditions observed which affect the appearance, conditions or safety of the grounds will be noted during inspections.
- 3.5.3 The program will include, but not limited to a monthly inspection schedule and checklist for each area covered by this CSP.
- 3.5.4 Any identified deficiencies will be incorporated in the weekly inspection reports provided to Denton ISD.
- 3.5.5 These inspections must be completed by a senior manager along of the awarded vendor along with an appointed District representative.

3.6 Warranty and Damages

- 3.6.1 The awarded vendor will be responsible for all damages and/or personnel injury resulting from their operations.
- 3.6.2 This includes, but not limited to: damage to plants and turf as well as buildings and structures.
- 3.6.3 Damages and any personnel injury will be reported immediately to Denton ISD.
- 3.6.4 Warranty and damage repair will be scheduled within five working days of occurrence. Warrantee voided by acts of God.
- 3.6.5 Plants and turf will be maintained in a healthy condition. Newly installed perennial plants, trees and/or shrubs will be warranted for one year.
- 3.6.6 Failure to perform damage repair and/or warrant work as scheduled and to the standards included in this CSP may result in the procurement of these services from another vendor. The cost will be the responsibility of the awarded vendor.

3.7 Dispute Resolution

- 3.7.1 Dispute resolution will begin with the Executive Director of Operations.
- 3.7.2 Any unresolved issues will be addressed by the selected vendor, the Executive Director of Operations and the Purchasing Department.

Section 4.0: Performance Requirements and Conditions

4.1 Turf and Lawn Areas

4.1.1 Mowing

- 4.1.1.1 Prior to mowing, trash, paper and other debris will be removed. Any remaining debris is to be removed before leaving district property.
- 4.1.1.2 Turf areas are to be maintained at a height of 2 ½” to 3 ½”. During periods of high heat and little rainfall, height will be not less than 3” with district approval.
- 4.1.1.3 Mowing heights are to be measured with mowers on a flat paved surface. Only 1/3 of the blade growth shall be removed at any one cutting.
- 4.1.1.4 Grass clippings are to be removed from sidewalks, pavements, window walls, etc. and swept clean. Grass clippings are to be collected and removed from the turf whenever clumped or where they detract from the appearance or health of the lawn.
- 4.1.1.5 Grass clippings and other debris shall not be blown or swept onto the street and/or down storm drains.

4.1.2 Edging

- 4.1.2.1 All sidewalks and curbs shall be edged every time the turf is mowed with a stick edger. Turf areas that meet hard surfaces are NOT to be line trimmed at any time.
- 4.1.2.2 Debris from edging operations are to be removed and the areas swept clean.
- 4.1.2.3 Grass clippings and other debris shall not be blown or swept onto the street and/or down storm drains.

4.1.3 Aeration

- 4.1.3.1 All turf areas less than 3:1 slope, shall be aerated on an as needed basis to be determined by the District and the successful proposer.

4.1.4 Fertilization

- 4.1.4.1 All areas shall be fertilized at a rate of 1 lb. of actual nitrogen per 1000 sf. (minimum of twice a year).
 - 4.1.4.1.1 The selected vendor shall provide a more comprehensive fertilization plan for the Middle School fields.
- 4.1.4.2 Soil from turf areas shall be tested at least once a year by a laboratory acceptable to the awarded vendor and the district. Testing will be for macro and micro nutrient levels.
- 4.1.4.3 The fertilizer program shall be modified to correct nutrient deficiencies reported from the soil test.

4.1.5 Weed Control

4.1.5.1 Weed growth shall be managed with a minimal herbicide program and must conform to the Integrated Pest Management (IPM) policies set forth by the State of Texas.

4.1.5.2 Control shall consist of pre-emergent (soil applied) or post-emergent (foliar applied) herbicides as appropriate. All weed control must be approved by the IPM Coordinator for the District and proper documentation filed prior to treatment.

4.1.5.3 Weed control also applies to running tracks, sidewalks cracks, play equipment areas, fence lines, etc. and shall be managed as part of the herbicide program in 4.1.5.1.

4.1.5.4 The selected vendor shall specify which chemicals will be used along with Material Safety Data Sheets.

4.1.6 Insect and Disease

4.1.6.1 The inspection process shall include monitoring to determine insect, rodent or disease issues.

4.1.6.2 The selected vendor shall propose a treatment based on the identification of the insect or disease, as well as the host plant, by consulting Texas A&M Extension Service or by using their “Commercial Insecticide Recommendation for Turf”.

4.1.6.3 Approval for actual insect and disease treatment, along with the cost, must be granted by IPM Coordinator for the District and proper documentation filed prior to insect and disease treatment.

4.2 Trees, Shrubs, Ground Cover, and Flower Bed Maintenance

4.2.1 Pruning

4.2.1.1 Shrubs, ground cover and flowerbeds shall be pruned to remove dead or damaged branches, develop natural form, maintain plant shape, and promote growth and trimmed to stay within its intended bounds.

4.2.1.2 Trees will be kept clean of suckers and properly pruned at appropriate times as to not damage the tree.

4.2.1.3 All trees shall be pruned to 8’ above the ground.

4.2.1.4 All fallen branches in wooded and turf areas shall be removed during each planned maintenance visit.

4.2.1.5 Dead trees and shrubs 4 inches in diameter or less shall be removed and hauled away.

4.2.2 Fertilization

4.2.2.1 All plant material shall be fertilized annually.

4.2.2.2 All IPM regulations shall be followed prior to and following any chemicals or fertilizers are applied at any Denton ISD facilities.

4.2.3 Mulching

4.2.3.1 Plant material shall be maintained in neat edged beds of well-aged, uniform, shredded hardwood bark mulch, free of foreign matter and at a 2" depth.

4.2.3.2 Mulching shall be done annually; preferably in the spring.

4.2.4 Weeding

4.2.4.1 All beds shall be weeded during the growing season to maintain a neat appearance.

4.2.4.2 Pre-emergent (soil applied) and post-emergent (foliar applied) herbicides may be used.

4.2.5 Insect and Disease Control

4.2.5.1 The inspection process shall include monitoring site conditions to determine insect or disease issues.

4.1.5.2 The selected vendor shall propose a treatment based on the identification of the insect or disease, as well as the host plant, by consulting Texas A&M Extension Service or by using their "Recommendation for Insect Monitoring and Control of Ornamentals".

4.1.5.3 Insect and disease treatments are classified as change orders. Cost and approval by Denton ISD is required **prior to** any treatment(s) being performed.

4.2.6 Storm Debris

4.2.6.1 Storm debris shall be picked up and properly disposed of within 48 hours of the storm.

4.2.6.2 Major tree damage shall be reported to the District.

4.2.7 Leaf Removal

4.2.7.1 Fallen leaves shall be removed so that accumulation does not damage turf areas.

4.3 Landscaping

4.3.1 All landscape and grounds maintenance must meet the District's expectations and standards.

4.3.2 All landscape plans and designs will be submitted annually with budget figures.

4.3.3 Additional landscaping projects will be planned, coordinated and sent to the District for approval prior to any work being performed.

4.3.4 Selected vendor will be required to care for all plants for one (1) year after installation as part of the project.

4.4 Irrigation

4.4.1 Regular communication between the selected firm and the District will be required to report any problems related to the irrigation system or the development of turf and landscaped areas.

4.4.2 Any damage to the irrigation system by the selected firm will be repaired by the selected firm at no cost to the district.

4.5 Athletic Fields

4.5.1 Care for the Athletic Fields follow the same guidelines as Turf and Lawn Care with the following exceptions.

4.5.1.1 Athletic fields shall be mowed a minimum of two (2) times per week at a height of 1" during the growing season.

4.5.1.2 All warning tracks, base paths and dirt areas for Baseball and Softball fields shall be kept weed free and neatly edged.

4.5.1.3 Rye grass must be applied (on or before October 15 each year) to all Baseball, Softball, Soccer and Practice Fields.

4.5.1.3.1 Fields shall be Super raked (virticut and vacuumed) and over seeded with a premium blend / Super Sport Perennial rye grass at a rate of 8 to 10 lbs. per 1000 square feet.

4.5.1.3.2 Fertilization throughout the life of the rye grass is to be included for all fields.

Section 5.0: Evaluation Criteria

5.1 Final evaluation of this proposal will be based on the Texas Education Code 44.034 (b) per the General Conditions. Evaluation of pricing will be based on Unit Price value to be submitted on the “Pricing Sheet”.

EVALUATION CRITERIA	POINT VALUE
Purchase Price	50
Reputation of the vendor and vendor’s goods or services	10
Quality of the vendor’s goods or services	15
Extent to which the goods or services meet the district’s needs	15
Vendor’s past relationship with the district	3
Impact of district’s compliance with laws and rules relating to Historically Underutilized Businesses	2
Total long-term cost to the district	5
Other relevant factors specifically listed in this CSP	5
Total Points	100

5.2 The District does not award contracts on pricing alone. The District reserves the right to award the contract to the proposer(s) who offer the best value and in the best interest of the district.

5.3 The District reserves the right to be the sole judge as to the definition of “best value” and “Best interest of the district”.

5.4 If the District is unable to reach a contract agreement with the selected proposer, the District shall terminate further discussions and proceed to the next proposer in the order of the selection ranking until a contract agreement is reached or all proposals are rejected.

5.5 The District will review submission and notify submitting Proposers of decisions made. The District may elect to interview some of those vendors submitting proposals. Proposers to be interviewed will be notified as to the date, time and place for the interview.

Section 6.0: Special Terms and Conditions

6.1 The District intends to award this proposal to one (1) vendor if it is in the best interest of the District.

6.2 A Pre-Bid Meeting will be held at 230 North Mayhill Rd., Denton, TX 76208 on April 19, 2016 at 1:00pm.

- 6.3 The proposal submission shall include one (1) original (Clearly labeled Original) and two (2) copies (Clearly labeled Copy) and must be sealed in an envelope, box or container, clearly marked on the outside with CSP 160428– Grounds Maintenance Services.
- 6.4 **The term of this contract**, upon governing body approval, shall be for a period of two (2) years beginning July1, 2016 through June 30, 2018 with an option to renew for two (2) two year extensions, with governing body approval, based on the long-range needs of the District and mutual consent of both parties. The final expiration date would be June 30, 2021.
- 6.5 Prices shall be firm for the period of two years beginning July 1, 2016. After the initial two year period, any proposed price change(s) must be submitted in writing and signed by an authorized company representative **no later than** six (6) months prior to the expiration date to be considered. Within this six (6) month period, the District reserves the right to negotiate or reject any or all request for rate increases. Prices will remain firm during each renewal period.
- 6.6 Price increases for each additional extension term will be negotiated not to exceed the CPI in the Denton/Dallas/Fort Worth area at the time of the renewal.
- 6.7 The District will provide a list of additional facilities added during the term of this CSP and negotiate a price prior to the renewal period.
- 6.8 The District will provide a list of current facilities that may be sold, demolished, remodeled or property boundaries changed during the term of this CSP and negotiate a price and scope of work prior to the renewal period.
- 6.9 During any fiscal year of this agreement the Board of Trustees fails to appropriate funds, the District will immediately notify the contractor and relieve them of their obligations under this agreement. Any/All extensions will be subject to the availability of funds, product quality, vendor performance, and the agreement of both parties to extend.
- 6.10 The District reserves the right to extend this solicitation at the end of any contract term for up to 60 days if determined to be in the best interest of the District to ensure the availability of products and/or services. All purchase orders dated and issued within these dates will be subjected to the terms and conditions of this CSP.
- 6.11 The successful Proposer may not assign its rights and duties under an award without written consent of Denton ISD. Such consent shall not relieve the assignor of liability in the event of default by its assignee.
- 6.12 Whenever Denton ISD, in its discretion, deems it to be in the District’s best interests, it may terminate any resulting award for the District’s convenience. Such termination shall be effective thirty (30) days after Denton ISD delivers written notice of such termination for convenience to the Vendor. Upon receipt of such notice from the District, Vendor shall not thereafter incur, and Denton ISD shall have no liability for, any costs under this CSP that are not necessary for actual performance of the CSP between the date of the notice of

termination for convenience and the effective date of that termination for convenience. In the event of a termination for convenience hereunder, Denton ISD shall have no liability to Vendor for lost or anticipated profit resulting there from.

6.13 The Vendor shall be considered in default of this CSP, and such default shall be grounds for the District to terminate any resulting award for this CSP and/or pursue any and all relief, at law or in equity, to which it may be entitled by reason of such default if Vendor fails to perform any of its obligations under this CSP and fails to correct such non-performance within ten (10) calendar days of written notice from the District to do so. Should any termination of this CSP under such termination shall be considered a termination for convenience under 6.11.

6.14 To be considered for award of this solicitation, all pages requiring signature, plus any/all attachments, must be legible and completed with all requested information, signed and returned sealed in an envelope or other appropriate package adequate to conceal and contain the contents prior to the CSP date and time. Required documents are:

6.14.1 Signature Sheet

6.14.2 Deviation / Compliance Signature Form

6.14.3 SB9 – Criminal History Record Information

6.14.4 Non-Collusion Statement

6.14.5 Criminal Background Check and Felony Conviction Notification

6.14.6 Debarment or Suspension Certification Form

6.14.7 Nonresident Bidder's Certification

6.14.8 Conflict of Interest Questionnaire

6.14.9 Interlocal Agreement Clause (EPCNT) - Optional

6.14.10 References

6.14.11 Vendor Data Form

6.14.12 W-9, Tax Payer Identification Number & Certification

6.14.13 Valid copy(s) of Certificates of Insurance – Required when awarded

6.14.14 HUB certification documentation – if applicable

6.14.15 IPM certification documentation

6.14.16 Attachment A – Similar School District experience

6.14.17 Attachment B – Other similar project experience

6.14.18 Attachment C - Key Personnel

6.14.19 Grounds Maintenance Proposal Form

SIGNATURE SHEET

We, the undersigned, have read and fully understand the specifications and conditions relating to this document.

SUBMITTED BY:

FIRM: _____
(OFFICIAL FIRM NAME)

***MUST BE SIGNED IN INK TO BE
CONSIDERED RESPONSIVE***

BY: _____
(Original Signature)

Name: _____
(Typed or Printed Name)

Title: _____
(Typed or Printed Title) (Date)

Address: _____

City/State/Zip: _____

Phone #: _____ Fax #: _____

Email: _____

Taxpayer Identification #: _____

**NOTE: Submit copy of Proposer's
current W-9 Form**

I hereby acknowledge receipt of the following addenda (*if applicable*) which have been issued and incorporated into the CSP Document. (Please initial in ink beside each addenda received.)

Addendum No. 1 _____

Addendum No. 2 _____

Addendum No. 3 _____

Addendum No. 4 _____

DEVIATION/COMPLIANCE SIGNATURE FORM

Company Name: _____

Address: _____

City/State/Zip: _____

Phone Number: _____ Fax #: _____

Email: _____

If the undersigned Proposer intends to deviate from the Item(s) Specifications listed in this CSP document, all such deviations must be listed on this page, with complete and detailed conditions and information included or attached. The District will consider any deviations in its CSP award decisions, and the District reserves the right to accept or reject any CSP based upon any deviations indicated below or in any attachments or inclusions.

In the absence of any deviation entry on this form, the Proposer assures the District of his/her full compliance with the Terms and Conditions, Item Specifications, and all other information contained in this CSP document.

- No Deviation
- Yes Deviations

<i>Signature of Proposer</i> _____ <i>Date Signed</i> _____

If yes is checked, please list below. Attach additional sheet(s) if needed.

THIS COMPLETED FORM MUST BE RETURNED WITH BID PROPOSAL.

**Model SB 9 Contractor Certification Form
Criminal History Record Information Review of Certain Contract Employees**

Introduction: Texas Education Code Chapter 22 requires service contractors to obtain criminal history record information regarding covered employees and to certify to the District that they have done so. Covered employees with disqualifying convictions are prohibited from serving at a school district.

Definitions:

Covered employees: Includes all employees of a contractor (to include any subcontractors and/or independent contractors) who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students.

Disqualifying conviction: One of the following offenses, if at the time of the offense: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or c) an equivalent offense under federal law or the laws of another state.

On behalf of _____ ("Name of Contractor"), I

First Name: _____ Last Name: _____

Address: _____ City: _____ State: _____

Zip: _____ Telephone: _____ Fax: _____ Email: _____

Certify that [check one]:

None of Contractor's employees are *covered employees*, as defined above.

Or

Some or all of the Contractor's employee are *covered employees*. If this box is selected, I further certify that:

Contractor has obtained all required criminal history record information, through the Texas Department of Public Safety, regarding its covered employees. None of the covered employees has a disqualifying conviction. Contractor has taken reasonable steps to ensure that its employees who are not covered employees do not have continuing duties related to the contract services or direct contact with students.

If Contractor receives information that a covered employee has a disqualifying conviction, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within three (3) business days.

Upon request, Contractor will make available for the District's inspection the criminal history record information of any covered employee. If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.

Noncompliance by the Contractor with this certification may be grounds for contract termination.

Signature

Date

NON-COLLUSION STATEMENT

The undersigned affirms that he/she is duly authorized to execute this CSP, that this company, corporation, firm, partnership or individual has not prepared this CSP in collusion with any other Proposer, and that the contents of this CSP as to prices, terms or conditions of said CSP have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of the CSP.

Firm Name: _____

Address: _____

City/State/Zip: _____

Phone #: _____ Fax #: _____

Name of Authorized Official: _____
(Typed or clearly printed)

Signature of Authorized Official: _____

Position / Title: _____ Date Signed: _____

Firm hereby assigns to purchaser any and all claims for overcharges associated with this CSP which arise under the antitrust laws of the United States, 15 USCA Section 1 and which arise under the antitrust laws of the State of Texas, Business and Commerce Code, Section 15.01.

CRIMINAL BACKGROUND CHECK AND FELONY CONVICTION NOTIFICATION

CRIMINAL BACKGROUND CHECK

Bidder/Proposer will obtain history record information that relates to an employee, applicant for employment, or agent of the Bidder/Proposer if the employee, applicant, or agent has or will have continuing duties related to the contracted services; and the duties are or will be performed on school property or at another location where students are regularly present. The Bidder/Proposer certifies to the Denton ISD before beginning work and at no less than an annual basis thereafter that criminal history record information has been obtained. Bidder/Proposer shall assume all expenses associated with the background checks, and shall immediately remove any employee or agent who was convicted of a felony, or misdemeanor involving moral turpitude, as defined by Texas law, from Denton ISD’s property or other location where students are regularly present. Denton ISD shall be the final decider of what constitutes a “location where students are regularly present.” Bidder/Proposer’s violation of this section shall constitute a substantial failure.

If the Bidder/Proposer is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review, and must submit original evidence acceptable to the District with this Agreement showing compliance.

FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states, “a person or business entity that enters into a contract with a school district must give advance notice to the District if the person or owner or operator of the business entity has been convicted of a felony.” The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states, “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction.” The District must compensate the person or business entity for services performed before the termination of the contract.

THE FELONY CONVICITON NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION.

I, the undersigned agent for the firm named below, certify that the information concerning criminal background check and notification of felony convictions has been reviewed by me, the following information furnished is true to the best of my knowledge, and I acknowledge compliance with this section.

Firm Name: _____

Name of Authorized Company Official: _____
(Typed or clearly printed)

My firm is a publicly-held corporation; therefore this reporting requirement is not applicable:

Signature of Company Official: _____ Date: _____

A. My firm is not owned nor operated by anyone who has been convicted of a felony.

Signature of Company Official: _____ Date: _____

B. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

Signature of Company Official: _____ Date: _____

NOTE: Name and signature of company official should be the same as on the Non-Collusion Statement

Vendor is responsible for the performance of the persons, employees and/or sub-contractors Vendor assigns to provide services for the Denton ISD pursuant to this CSP on any and all Denton ISD campuses or facilities. Vendor will not assign individuals to provide services at a Denton ISD campus or facility who have a history of violent, unacceptable, or grossly negligent behavior or who have a felony conviction, without the prior written consent of the Denton ISD Purchasing Department.

DEBARMENT OR SUSPENSION CERTIFICATION FORM

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transaction to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement of goods or services equal to or in excess of \$100,000. Vendors receiving individual awards of \$100,000 or more and all sub-recipients must certify that the organizations and its principals are not suspended or debarred.

By submitting this offer and signing this certificate, you (the Vendor):

- (1) Certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency under the Federal OMB, A-102, common rule.

Firm's Name: _____

Address: _____

City/State/Zip: _____

Telephone #: _____

Authorized Company Official's Name: _____
(Typed or printed)

Title of Authorized Representative: _____
(Typed or printed)

Signature of Authorized Company Official: _____

Date Signed: _____

NONRESIDENT BIDDER’S CERTIFICATION

The 1985 Texas Legislature passed HB 620 relating to bids by nonresident contractors. The pertinent portion of the Act has been extracted and is as follows:

Section 1. (a)

- “Nonresident bidder” means a bidder whose principal place of business is not in this state, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.
- “Texas resident bidder” means a bidder whose principal place of business is in this state, and includes a contractor whose ultimate parent company or majority owner has its principal place of business in this state; or employs at least 500 persons in this state.

Section 1. (b)

The state or a governmental agency of the state may not award a contract for general construction, improvements, services, or public works projects or purchases of supplies, materials, or equipment to a nonresident bidder unless the nonresident’s bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident’s principal place of business is located.

I certify that _____ is a

Resident Bidder of Texas as defined in HB 620.

Signature: _____

Printed Name: _____

I certify that _____ is a

Nonresident Bidder of Texas as defined in HB 620 and our principal place of business is:

City and State: _____

Signature: _____

Printed Name: _____

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

- 1. has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor;
- (A) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:
 - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
 - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
- (2) the date the vendor becomes aware:
 - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
 - (B) that the vendor has given one or more gifts described by Subsection (a); or (C) of a family relationship with a local government officer.
 - (C) Of a family relationship with a local government officer.



EPCNT

Educational Purchasing Cooperative of North Texas

INTERLOCAL AGREEMENT CLAUSE

Several governmental entities around the Denton Independent School District have indicated an interest in being included in this contract. Should these governmental entities decide to participate in this contract, would you (the vendor) agree that all terms, conditions, specifications, and pricing would apply?

Yes _____

No _____

If you (the vendor) check yes, the following will apply:

Governmental entities utilizing Internal Governmental contracts with the Fort Worth Independent School District will be eligible, but not obligated, to purchase materials/services under the contract(s) awarded as a result of this solicitation. All purchases by governmental entity other than Denton Independent School District will be billed directly to that governmental entity and paid by that government entity. Denton Independent School District will not be responsible for another governmental entity's debts. Each governmental entity will order its' own material/service as needed.

For information regarding the Educational Purchasing Cooperative of North Texas, please visit their website at the following address: <http://www.epcnt.com/INDEX.htm>

Company Name:

(Typed or printed)

Title of Authorized Representative:

(Typed or printed)

Signature of Authorized Company Official:

Date Signed:

REFERENCES

Please provide three (3) references, preferably from school districts, who have used your services within the last three years. Additional references may be required. **DO NOT LIST DENTON ISD EMPLOYEES, FORMER OR CURRENT AS REFERENCES.**

1. Company Name: _____

Address: _____

Business Phone: _____ Fax: _____

Contact Person: _____ Email: _____

Description of project or work completed: _____

2. Company Name: _____

Address: _____

Business Phone: _____ Fax: _____

Contact Person: _____ Email: _____

Description of project or work completed: _____

3. Company Name: _____

Address: _____

Business Phone: _____ Fax: _____

Contact Person: _____ Email: _____

Description of project or work completed: _____

VENDOR DATA FORM

1. For Purchase Orders: ORDERING ADDRESS INFORMATION

Company Name: _____

dba Name: _____

Address: _____

Business Phone: _____ Fax: _____

Contact Person: _____ Email: _____

Web address: _____

Indicate how your company would receive Purchase Orders from Denton ISD.

By Email: Yes _____ No _____ Email address: _____

By Fax: Yes _____ No _____ Fax: _____

By Mail: Yes _____ No _____ Address: _____

Representative Name: _____

Contact Number: _____ Email: _____

Purchasing Cooperatives: _____

2. For Payments: REMITTANCE ADDRESS INFORMATION

Company Name: _____

Address: _____

Business Phone: _____ Fax: _____

Contact Person: _____ Email: _____

3. For BID/PROPOSAL Notifications: ADDRESS INFORMATION

Company Name: _____

Address: _____

Business Phone: _____ Fax: _____

Contact Person: _____ Email: _____

Please insert Required Documents here that are listed on page 14, if applicable, that are not included in this document.

W-9, Tax Payer Identification Number & Certification

Valid copy(s) of Insurance Documents and Bonds (Required within 21 working days after award)

HUB certification documentation (if applicable)

IPM certification documentation

(This page does not need to be returned with packet)

ATTACHMENT A

Provide the following information as an attachment of similar work performed for **School Districts** in the past two years.

Name of School District

Number of schools / facilities serviced (break down by school and by facility)

Contact Person, title and phone number

Length of business relationship

Description of work performed.

ATTACHMENT B

Provide the following information as an attachments of similar work performed for **Other Customers** in the past two years.

Name of School District

Number of schools / facilities serviced (break down by school and by facility)

Contact Person, title and phone number

Length of business relationship

Description of work performed.

ATTACHMENT C

Provide following information as an attachment of **KEY PERSONNEL** that will be associated with this CSP.

Organizational chart

Name and Title (include resume)

Phone Number

Years with Company

Experience

Certification (s)

Grounds Maintenance Proposal

No.	School/Facility	Annual Amount
High Schools		
008	Braswell High 26750 East University Drive Little Elm, TX 76227	\$
003	Denton High 1007 Fulton St. Denton, TX 76201	\$
039	Fred Moore High 815 Cross Timber St. Denton, TX 76205	\$
007	Guyer High 7501 Teasley Ln. Denton, TX 76210	\$
002	Ryan High 5101 E. McKinney St. Denton, TX 76208	\$
Middle Schools		
045	Calhoun Middle 709 Congress St. Denton, TX 76201	\$
041	Crownover Middle 1901 Creekside Dr. Corinth, TX 76210	\$
048	Harpool Middle 9601 Stacey Ln. Argyle, TX 76226 (Lantana)	\$
046	McMath Middle 1900 Jason Denton, TX 76205	\$
049	Myers Middle 131 N. Garza Rd. Shady Shores, TX 76208	\$
047	Navo Middle 1701 Navo Rd. Aubrey, TX 76227	\$
044	Strickland Middle 324 E. Windsor Dr. Denton, TX 76209	\$
MS #8	To Open 2017	\$ To be negotiated at a later date.
Elementary Schools		
126	Adkins Elementary 1701 Monahan Dr. Lantana, TX 76226	\$

127	Bell Elementary 601 Villa Paloma Blvd. Little Elm, TX 76227	\$
122	Blanton Elementary 9501 Stacey Lane Argyle, TX 76226 (Lantana)	\$
111	Borman Elementary 1201 Parvin St. Denton, TX 76205	\$
125	Cross Oaks Elementary 600 Liberty Blvd. Cross Roads, TX 76227	\$
112	Evers Park Elementary 3300 Evers Parkway Denton, TX 76207	\$
110	Ginnings Elementary 2525 Yellowstone Pl. Denton, TX 76209	\$
118	Hawk Elementary 2300 Oakmont Dr. Corinth, TX 76210	\$
105	Hodge Elementary 3900 Grant Pkwy Denton, TX 76208	\$
102	Houston Elementary 3100 Teasley Ln. Denton, TX 76205	\$
104	Lee Elementary 800 Mack Pl. Denton, TX 76209	\$
106	McNair Elementary 1212 Hickory Creek Rd. Denton, TX 76210	\$
121	Nelson Elementary 3909 Teasley Ln. Denton, TX 76210	\$
120	Paloma Creek Elementary 1600 Navo Rd. Aubrey, TX 76227	\$
116	Pecan Creek Elementary 4400 Lakeview Blvd. Denton, TX 76208	\$
117	Providence Elementary 1000 FM 2931 Aubrey, TX 76227	\$
115	E.P. (Eugenia) Rayzor Elementary 377 Rayzor Rd. Lantana, TX 76226 (Argyle)	\$

107	Newton Rayzor Elementary 1400 Malone St. Denton, TX 76201	\$
108	Rivera Elementary 701 Newton St. Denton, TX 76205	\$
113	Ryan Elementary 201 W. Ryan Rd. Denton, TX 76210	\$
119	Savannah Elementary 1101 Cotton Exchange Dr. Aubrey, TX 76227	\$
123	Stephens Elementary 133 N. Garza Rd. Shady Shores, TX 76208	\$
109	Wilson Elementary 1306 E. Windsor Dr. Denton, TX 76209	\$
Other Schools		
114	Ann Windle School for Young Children 901 Audra Ln. Denton, TX 76209	\$
935	ATC (LaGrone Advanced Technology Center) 1504 Long Rd Denton, TX 76207	\$
005	Davis School 1125 Davis St. Denton, TX 76209	\$
124	Gonzalez School For Young Children (Pre-K) 1212 Long Rd. Denton, TX 76207	\$
Other Facilities		
	Central Services 1307 N. Locust St. Denton, TX 76201	\$
	CDC (Virginia Gallion Child Development Center) 903 Audra Ln. Denton, TX 76209	\$
	Clear Creek 1213 N. Locust St. Denton, TX 76201	\$
	CH Collins Athletic Stadium 1500 Long Rd. Denton, TX 76207	\$
	Community Ed 1215 N. Elm St. Denton, TX 76201	\$

	Insurance (Portable) 1314 Bolivar St. Denton, TX 76201	\$
	PDC (Professional Development Center) 1212 Bolivar Denton, TX 76201	\$
	Service Center Annex 230 N. Mayhill Rd. Denton, TX 76208	\$
	Special Ed Services 1205 W. University Dr. Denton, TX 76201	\$
	Technology 1212 N. Elm St. Denton, TX 76201	\$
	Transportation (Central Location) 5093 E. McKinney Denton, TX 76208	\$
	Wellness Center 1203 N. Elm St. Denton, TX 76201	\$
	TOTAL COST	\$

ANY NEW OR ACQUIRED FACILITY DURING THE LIFE OF THIS AGREEMENT WILL BE CONSIDERED PART OF THIS AGREEMENT AND ALL TERMS AND CONDITIONS WILL APPLY. ALL COST AND PROCEDURES WILL BE DETERMINED AND AGREED UPON BY THE DISTRICT AND THE AWARDED VENDOR PRIOR TO ANY WORK BEING PERFORMED.