

**Denton Independent School District**  
**RFP #2110-16 Library Supplies, Services, Equipment, Repair**  
October 26, 2021

**SUMMARY:**

This item requests approval of RFP #2110-16 Library Supplies, Services, Equipment, Repair.

**BOARD GOAL:**

Growth & Management - Demonstrate effective and efficient management of district resources

**PREVIOUS BOARD ACTION:**

CSP #151015 Library Jobber was awarded by the Denton ISD Board of Trustees on November 10, 2015. After an initial award of two (2) years, and two (2) additional two-year renewals, CSP #151015 has reached end of life.

**BACKGROUND INFORMATION:**

This proposal was issued on August 28, 2021. Seven hundred and forty-two (742) vendors were notified of this proposal. Responses were received from seventeen (17) vendors on September 29, 2021. This proposal establishes an approved list of vendors to be used to purchase library supplies, services, equipment, and repairs. This proposal is EDGAR compliant for purchases using a federal funding source.

**SIGNIFICANT ISSUES:**

All purchases will be on a “as needed” basis.

**FISCAL IMPLICATIONS:**

The cost will be borne by the appropriate department or campus fund.

**BENEFIT OF ACTION:**

Passage will allow the District to continue to build its base of library supply, service, equipment, and repair vendors to provide for current and future needs.

**SUPERINTENDENT’S RECOMMENDATION:**

It is recommended that the proposal be awarded to all responding vendors that submitted a complete RFP response. The term of this contract, upon governing body approval, shall be for a period from date of award through October 31, 2024, Denton with an option to auto-renew for two (1) one-year extensions. The final expiration date would be October 31, 2026.

**STAFF PERSONS RESPONSIBLE:**

Dr. Scott Niven, Deputy Superintendent  
Vicki Garcia, Executive Director of Financial Operations  
Dianna Casper, Director of Purchasing  
Barbara Hoyle, Senior Buyer

**ATTACHMENT:**

RFP #2110-16 Library Supplies, Services, Equipment, Repair Vendor Tabulation

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_