

Braswell High School Student Council Constitution

Preamble

The students of Braswell High School, in order to promote harmony among the student body and various interschool organizations; to maintain better cooperation and understanding between the student and faculty; to institute a better relationship between this school and others of its kind; to raise the standards of the community, do ordain and establish the Constitution of Braswell High School.

Article I

Name and Purposes

- Section A. This organization shall be known as the Student Council of Braswell High School.
- Section B. The purpose of this organization shall be:
1. To bring about a closer cooperation between the faculty and the student body.
 2. To cooperate with the administration in all problems concerning the school and student body
 3. To promote in each individual of Braswell High School a desire for good citizenship.
 4. To create and maintain school interest, school spirit, and school loyalty.
 5. To provide a forum for student expression.
 6. To promote friendship amongst all Bengals.

Article II

Membership

- Section A. The Student Council shall consist of:
1. Student Council officers and all class officers
 2. Representatives from grades nine to twelve.
 3. Members at large.
- Section B. Method of selection for Student Council officers, class officers, and Representatives
1. Those seeking office must file an application with the Student Council sponsor by the stated deadline.
 2. Each applicant must turn in teacher evaluations from all teachers along with the portion of the application that contains the student's most up-to-date grades.
 3. All applicants must be actively involved within the student body at the time of consideration.
 4. The applicant will be interviewed by at least three Student Council officers (one Executive Committee member or Senior Class officer may be substituted

if not enough officers are available) in the presence of the Student Council sponsor with the exception of the 2017-2018 school year.

Article III

Officers and Committees

Section A. The Student Council Officers are:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Historian
6. Social Officer

Section B. Qualifications for Student Council Officers:

1. All candidates applying for Student Council office must have passed all subjects the prior year and present year in which he or she runs and serves.
2. All officers must maintain the above-mentioned qualifications.
3. All officers must maintain passing grades at each quarter marking period.
4. A candidate must not have been truant or guilty of a major disciplinary infraction the current year or the year prior to running for office.
5. All officers must be seniors unless there is an insufficient number of seniors on the Student Council in which case the position will fall to a junior.
6. All officers must have a thorough understanding of the Student Council's purposes, policies, guidelines, methods of operation, and the Constitution.
7. The President and Vice President of the Student Council may not be any class officer.
8. A candidate must not have lost credit.

Section C. Duties and Power of the Student Council Officers:

1. President
 - a) Positive role model for the Student Council and the Student Body
 - b) Preside over all meetings
 - c) Responsible for proactively fulfilling the purposes and policies of all Student Council undertakings.
 - d) Utilize the committee system and delegate work to complete Student Council projects.
 - e) Ensure that the StuCo members understand their responsibilities.
 - f) Assume responsibility for completion of council projects.
 - g) Create and dissolve all additional committees not required by NASC with the approval of the Student Council Vice President
 - h) Appoint committee chairpersons with aide of the sponsor, Student Council Vice President and approval from the majority of Student Council Officers.
 - i) Give regular reports of Student Council activities to the administration.
2. Vice President

- a) Assist the president in all areas.
- b) Preside in the absence of the President
- c) Aide the President with all committee and chairperson decisions.
- d) Supervise committee chairs.
- e) Positive role model for the Student Council and the Student Body.
- f) Responsible for carrying out the purposes and policies of the Student Council.
- g) Responsible for maintaining high morale, order, productivity, and pro-activeness.
- h) Ensure that StuCo members understand their responsibilities.
- i) Responsible for keeping yearbook and student newspaper updated on Student Council activities.
- j) Give regular reports of Student Council activities to the administration.

3. Secretary

- a) Keep minutes of all Student Council meetings.
- b) Send, receive, and answer or approve of all correspondence dealing with the Student Council with sponsor's approval.
- c) Update website and social media with sponsor's approval. This responsibility will be shared with the historian.
- d) Place typed minutes in appropriate folder in sponsor's room and make readily available to Student Council members and the Student Body.
- e) Keep Student Council files, cabinets, and closet in an organized neat order.
- f) Positive role model for the Student Council and the Student Body.
- g) Official representative if the Student Body.
- h) Ensure that StuCo members understand their responsibilities.
- i) Keep up-to-date records of all community service hours.
- j) File Project Completion Forms and keep track of evaluations turned in by committee heads.

4. Treasurer

- a) Keep an accurate and up-to-date account of all StuCo moneys.
- b) Chair of Student Council fundraisers.
- c) Present a treasurer report to Student Council at every meeting.
- d) Ensure that Student Council members understand their responsibilities.
- e) Be the liaison between the school bookkeeper and StuCo.
- f) Positive role model for the Student Council and the Student Body.

5. Historian

- a) Responsible for keeping an up to date scrapbook of all events.
- b) Maintain a file of materials about school activities.
- c) Appoint committee members to school events to take pictures and gather information.
- d) Be prepared to assist the President
- e) Choose a small committee and delegate scrapbook responsibilities.
- f) Prepare the end of the year slideshow
- g) Prepare any additional slideshows needed.

- h) Take pictures of nominees for programs/ballots, etc.
 - i) Work with the social officer to update social media for STUCO.
 - j) Positive role model for the Student Council and the Student Body.
6. Social Officer
- a) Oversees social events for Student Council (Christmas Parties, Banquet/Awards Ceremony, etc.)
 - b) Liaison between BHS counseling staff and Student Council
 - c) Be prepared to assist the President
 - d) Positive role model for the Student Council and the Student Body.
 - e) Work with the historian to update social media for STUCO.

Section D. Duties and Powers of Class Officers

1. President
 - a) Positive role model for their class
 - b) Preside over all class meetings
 - c) Responsible for carrying out the purposes and policies of the Student Council, and of their class.
 - d) Ensure that class members understand their responsibilities.
 - e) Assume responsibility for completion of class projects.
 - f) Responsible for holding at least one class meeting every two six weeks.
 - g) Responsible for accomplishing at least one, class project (with outside class members) per semester.
 - h) Responsible for the senior class shirt.
 - i) Responsible for leading other officers in design and completion of Faculty Graduation Invitations (by beg. Of Feb.)
 - j) Responsible for planning and organizing the 10-year Class Reunion.
 - k) Responsible for working with the other officers and seniors to organize funds and purchase a Senior Class Gift to dedicate to the Principal and Braswell High School.
 - l) Responsible for organizing at least one class fundraiser to help pay for the senior gift.
2. Vice President
 - a) Assist the president in all areas.
 - b) Preside in the absence of the President.
 - c) Appoint committees and chairperson with sponsor approval if necessary.
 - d) Positive role model for their class.
 - e) Responsible for organizing a successful class outing/scheduled event each semester (outside of school).
3. Secretary
 - a) Keep minutes of all class meetings.
 - b) Send, receive, and answer all outside correspondence.
 - c) Place typed minutes in appropriate folder in sponsor's room with the Student Council Secretary's approval and make readily available to class members.

- d) Keep class files in order.
 - e) Positive role model for their class.
 - f) Responsible for creating a successful class shirt with the help of the other class officers.
4. Treasurer
- a) Keep an accurate and up-to-date account of all class moneys.
 - a. Chair of class fundraisers and in control of collecting all class t-shirt money and other moneys dealing with the class.
 - b. Present a treasurer report to class officers and sponsor once every six weeks.
 - c. Positive role model for their class.
 - d. Responsible for creating a successful class shirt with the help of the other class officers.
 - e. Responsible for organizing at least one class fundraiser to help pay for the senior gift along with the president and other officers.

Section E. Duties and Powers of Class Representatives

- 1. Official representative of the student body, as well as their class.
- 2. Responsible for carrying out the purposes and policies of the Student Council, as well as of their class.
- 3. Positive role model for their class and the student body.
- 4. Must participate in the activities of student council.

Section F. The Executive Board

- 1. The Executive Board shall consist of all elected and appointed Student Council Officers, as well as of their class.
- 2. The StuCo President or Vice President shall preside over all Board meetings.

Sections G. Committees—Pending approval of the Student Council sponsor, President and Vice President, committees may be formed and dissolved as necessary.

- 1. The Works and Projects Committee
 - a) Responsible for the following activities:
 - 1. Homecoming Dance
 - 2. TOMS a Day Without Shoes
 - 3. Powder Puff Game
 - 4. Must complete other small projects each six weeks.
 - b) Responsible for participating in student council activities outlined in this constitution.
- 2. DASH (Drugs, Alcohol, Safety, Health)
 - a) Responsible for the following activities:
 - 1. Red Ribbon Week
 - 2. Drunk Driving project/Hazardous driving project
 - 3. Walk-A-Thon
 - 4. Pennies for Patients
 - 5. Relay for Life

6. Must complete other small projects each six weeks.
 - b) Responsible for participating in student council activities outlined in this constitution.
3. Community Committee
 - a) Responsible for the following activities:
 1. Canned Food Drive
 2. Campus Improvement Project
 3. Must complete other small projects each six weeks.
 4. Field Day Coordination
 - b) Responsible for participating in student council activities outlined in this constitution.
4. Graphics and Design
 - a) Responsible for the following activities:
 1. Stall Street Journal
 2. Carnival
 3. Programs and Advertisements
 4. Must complete other small projects each six weeks.
 - b) Responsible for participating in student council activities outlined in this constitution.
5. Pride and Patriotism
 - a) Responsible for the following activities:
 1. Homecoming Ceremonies
 2. Teacher Appreciation
 3. Spirit Projects
 4. Christmas Party
 5. Split for Spring Break
 6. Must complete other small projects each six weeks.
 - b) Plan and implement activities which promote pride and patriotism:
 - 1) National pride
 - 2) State Pride
 - 3) School Pride
 - 4) Individual Pride
 - c) Plan and implement cultural activities such as:
 - 5) National Women's History (March)
 - 6) Cinco de Mayo
 - 7) African American History (February)
 - 8) Chinese New Year
 - 9) Responsible for accomplishing one project each six weeks.
 - 10) Responsible for accomplishing at least one activity with a middle or elementary school each semester.
 - 11) Responsible for encouraging voting and voting registration in the faculty and with eligible students.

- 12) Responsible for meeting all other qualifications as outlined by the TASC.
 - d) Responsible for all Teacher Appreciation Events including:
 - 1) Monthly gifts
 - 2) Christmas Party
 - 3) Split for Spring Break
 - 4) Teacher Appreciation Week (first week in May)
 - e) Responsible for participating in student council activities outlined in this constitution.
6. Energy/Environment
- a) Encourage energy conservation and environmental protection.
 - b) Plan programs to promote conservation.
7. Executive Committee
- a) Responsible for the following activities:
 1. Project Adoption
 2. All parties and banquets
 3. Fish Camp/Freshmen Orientation
 4. Recycling
 5. Big Buddies Project
 - b) Responsible for participating in student council activities outlined in this constitution.
8. Student Council Responsibilities/activities:
- a) Gift exchange during football season
 - b) Habitat for Humanity
 - c) Elementary Buddies
 - d) Carnival
 - e) Canned Food Drive
 - f) Mr. BHS
 - g) SADD
 - f) Display Case
 - g) School Marquee
 - h) Campus Improvement Project
 - i) Red Ribbon Week
 - g) Freshmen Orientation
 - h) Teacher Appreciation Luncheon
 - i) Adopt-a-spot
 - j) Project Adoption
 - k) Announcements
 - l) Powder Puff
 - m) Homecoming
 - n) Buzz Free Prom
 - o) Howdy Dance
 - p) Shattered Dreams
 - q) Iron Man
 - r) Recycling

s) Any other responsibilities/activities outlined by the Student Council Secretary in the annual calendar

Section H. Powers and Duties of Standing Committee Chairperson(s)

1. Make a report, once a week, in writing of the projects your committee is planning to Mrs. Dieterich and Mrs. Fritch.
2. Complete the Project Planning Guide and submit to sponsor for approval.
3. Gain permission of your project with the sponsor, Principal of Activities, Principal, and all other necessary administrators
4. Delegate tasks of committee members
5. Responsible for committee members fulfilling assigned duties
6. Evaluate the project when completed and file the Project Completion Form with the Secretary.

Article IV

Election of Student Council Officers:

The Student Council Officers shall be elected by secret ballot at the monthly Student Council meeting designated by the sponsor. All members of Student Council will be eligible to vote but must attend the meeting to do so. Elections will be held in the spring.

1. Those seeking office must file an application with the Student Council sponsor by the designated date.
2. Each applicant must have previously served on the Braswell High School Student Council with the exception of the 2016-2017 school year.
3. Applicant will be interviewed by at least three current Student Council officers with the exception of the 2016-2017 school year.
4. Each applicant must turn in teacher evaluations from all core subjects along with the portion of the application that contains the student's most up-to-date grades.
5. Each candidate must turn in a copy of their most recent report card.
6. The candidates will be scored as follows:
 - a. fifty percent of the points are earned by student council vote
 - b. twenty-five percent of the points are earned from the interview
 - c. twenty-five percent of the points are earned from the folder/notebook.

Article V

Election of Class Officers:

1. Those seeking office must file an application with the Student Council sponsor by the designated date.
2. Applicant will be interviewed by at least three senior Student Council members
3. Each applicant must turn in at least one teacher evaluation along with the portion of the application that contains the student's most up-to-date grades.
4. Each applicant must complete a folder/notebook application following the guidelines.
5. Each applicant must turn in a copy of their most recent report card.
6. The candidates will be scored as follows:
 - a. fifty percent of the points are earned by class vote.
 - b. twenty-five percent of the points are earned the prepared folder/notebook
 - c. twenty five percent of the points are earned from the interview

NOTE: Election of Class Officers will be voted on by their current class of students. Student Council Officers will be elected by current Student Council members only.

Article VI

Selection of Class Representatives (Student Council Members):

The Class Representatives shall be chosen based on dependability and willingness to work with and support the officers and aims of Student Council.

1. Those seeking to be representatives must file an application with the student council officers by designated date.
2. Applicant will be interviewed by at least three student council officers unless they are a returning class member (Freshmen Representatives must interview). In that case time already served in the Student Council class along with leadership skills and willingness to serve will all be taken into consideration in lieu of the interview.
3. Each applicant must turn in at least one teacher evaluation along with the portion of the application that contains the student's most up-to-date grades.
4. Each applicant must turn in a copy of their most recent report card.
5. The candidates will be scored as follows:
 - a. fifty percent of the points are earned from the interview or previous time served in Student Council
 - b. fifty percent of the points are earned from teacher evaluations

Article VII

Dismissal of Student Council Officers, Class officers, and Representatives

- Section A. Any member who fails a semester after his or her election shall be dismissed
- Section B. Any member who down-grades, unduly disturbs, or does not cooperate with the student council, may be removed by the sponsor and the principal or assistant principal.
- Section C. Any member will be removed if he or she is truant from school is found guilty of a major disciplinary infraction prior to or during his or her term
- Section D. Any member may be removed due to lack of participation or neglecting duties
- Section E. Any member may be removed if he or she breaks the Code of Ethics raising questions about his or her character (in and out of school) as agreed upon and signed each year by all representatives and officers
- Section F. The sponsor and/or principal shall be present at a meeting where a member is being removed
- Section G. If a member is removed from Student Council, he or she may not serve as an officer or representative the following year.
- Section H. The person being considered for removal will be allowed to give a brief explanation of their actions to the sponsor and principal.
- Section I. The person in question will be told privately.

Article VIII

Replacement of Officers

- Section A. Replacement of Student Council Officers:
1. If the President is not able to preside, the Vice President will be the replacement
 2. If any other officer is vacated, nominations and elections will be held within the student council.

Article IX

Amending the Constitution

- Section A. Amendments may be proposed, in writing, at any regular meeting of the Student Council
- Section B. Amendments will be discussed and voted upon at the following regular meeting. Comments will be accepted from the student body.

Section C. Amendments shall be effective when ratified by 2/3 or the Student Council

Article X

Powers and limitations

- Section A. The Student Council shall have the power to:
1. Make and enforce rules necessary for the improvement of the school within the powers of the council
 2. Help supervise and promote the development and continuation of extracurricular activities of the school
 3. Recommend and appoint necessary committees for projects to be effective
 4. Promote respect for the school, the faculty, and private property
 5. Investigate and report on matters especially referred to the student council by the faculty and the student body
 - 6.

Section B. The power to veto on all matters belonging to the administration

By-Laws

Article I

Open meetings of the Student Council

Section A. Any member of the student body may attend any session to voice his or her views

Section B. The visiting student has no voting privileges

Article II

Student Council Meetings

Section A. Any member of the student body may attend any session to voice his or her views

Section B. The visiting student has no voting privileges

Section C. Members must pay dues unless other arrangements are made.

Section D. The time and the day of the meetings shall be designated at the beginning of each semester by the Student Council, with sponsor approval

Section E. The members shall attempt to express desires and opinions of the student they represent rather than personal opinions only

Article III

Student Council Leadership Class

- Section A. Student Council members, ninth through twelfth grade, must be enrolled in leadership Class unless prior permission from the sponsor has been given to participate outside of class.
- Section B. Each member of the class has one vote

Article IV

Nominations and Awards

- Section A. Special awards and recognition may be created and dissolved as necessary by 2/3 vote of the Student Council and with the approval of the sponsor and/or the proper authorities.
- Section B. The nominations and voting procedures may be decided on by Student Council. These should be chosen or changed as applicable.
- Section C. A nominee may not receive recognition voted on by the student body more than once per school year. The following awards which are affected...
1. Homecoming King and Queen
 2. Prom King and Queen
 3. Mr. and Miss BHS

Article V

Amendments to By-Laws

- Section A. Amendments to the By-Laws may be presented in writing at any regular meeting of the Student Council or at any special meeting called for the purposes of presenting By-Laws.
- Section B. The By-Law may be voted on at the next meeting of the Student Council, unless it is of such importance that a request to suspend the rules is granted.
- Section C. The majority of those present and voting may approve or disapprove a By-Law.