



Denton ISD Secondary Teacher Page Type Suggestions

Each teacher is expected to meet these minimum requirements...

1. Class Overview (Overview/ 'Welcome')

Provide users with a welcome message and appropriate ways to contact you along with when and how you will be returning their communications. Include school/classroom phone number, email address, conference time, tutorial times, etc.

Note: Teacher bio and photo are optional.

2. Outline of Each Six Weeks Curriculum or Class Syllabus (Flex Page, Article Library/File Library)

Provide an outline for each six weeks' curriculum or a class syllabus so that users understand the overall objective of the course and the steps that will be taken to accomplish the objectives.

3. Class Assignments (Assignments Page)

Posting of current class, homework, extra credit, and other assignments linked to your classroom calendar. If a worksheet or other file is included for the assignment, it should be attached in .PDF format.

Note: By using the Assignments Page type, the postings will automatically appear on your calendar including any attachments you have made.

4. Classroom Rules and Policies (Article Library or Flex Page)

Your website is the one place where classroom rules and policies are available 24/7/365.

5. Links to Important Documents (Article Library, File Library or Flex Page)

Provide links to important classroom and team documents such as worksheets, newsletters, supply lists, reading lists, field trip permission forms, etc. Please use .PDF format for all files.

6. Classroom and Campus Calendars (Calendar)

Keep your classroom calendar visible so assignments can automatically post. Provide a link to the campus calendar so students and parents can keep current with important school events and activities.

7. E-Alerts

Send an E-Alert when a page is updated. The message will be delivered to your site subscribers' email. If more than one page is updated, send only one alert from the homepage with a message typed into its body. Customize the subject line to let subscribers know who the alert is from. This is a great way to keep communication flowing between the classroom and home.

Ten more things to make your site exemplary (all optional)...

1. Teacher Bio/Photo – (Flex Page)

Let visitors know about your training and education, volunteer activities and accomplishments. Limit your personal information and keep it professional.

2. Student and Parent Resources (Link Library)

Make your site a resource library by posting links to approved websites, articles and images. You will help to stimulate learning in students and your site will be valued source for parents. Assist parents in gaining valuable information on a variety of topics by creating resource pages in your section.

3. Class Showcase/Class News (Article Library, Photo Gallery, Flex Page)

Keep your students, parents, peers and community members close to your class by posting projects, important news, accomplishments and activities.

4. Activities to Energize Learning (Blogs, Podcasts, Forms & Surveys)

Boost student learning through interactive blogs, podcasts and forms & surveys!

5. Awards & Recognitions (Article Library, Photo Gallery, Flex Page)

Recognize accomplishments for students who achieve and parents who go the extra mile.

6. Class Schedule (Article Library, Flex Page)

Keep everyone in the know by outlining your week or day. Include tutorial times, assemblies, etc.

7. Suggested Reading (Podcast, Mini Base Blog Page)

Share a mini database of suggested author works and/or provide a narration of ideas through a podcast page. A blog would allow comments from readers.

8. Feedback (Forms & Surveys, Blog Page)

Give your web audience a chance to be heard. Let them know their opinion matters.

9. F.A.Q. (Flex Page, Article Library, Blog Page)

Post answers to frequent questions for students and parents. For an interactive touch, choose the Blog Page.

10. Polls (Forms & Surveys)

Add a voting element to your website for student and parent interaction.