Book Trailer Checklist

Before the computer lab

- ○ Read the entire book
- ○ Take notes for ideas
- ○ Complete all of the text boxes on the Book Trailer Storyboard
- ○ Complete all of the image idea boxes on the Book Trailer Storyboard

In the computer lab

Everyday

- ○ Have your book and storyboard
- ○ If you are taking the project home you will need a jump drive (pen drive)
- ○ Sit at the same computer every time you go to the lab

Day 1-2

- ○ Open My Computer > Open Media Drive > Open Library Folder > Find the folder with the title Lastname_Firstname
- ○ Click once on the folder to select it then click Copy this folder on the left side of the window. Find your H-drive and click on it. Click the copy button. Close all the windows.
- ○ Open your H-drive. Right click on the folder Lastname_Firstname and select rename. Rename the folder with your last name then your first name. Ex. Aikmann_Troy
- ○ Use the recommended image sites to locate at least twelve images for the book trailer
- ○ Save the images in the Images folder and the citations for the images on the Citations WORD doc and written on the storyboard
- ○ Use the recommended sound sites to locate at least two or three audio tracks for the book trailer
- ○ Save the audio tracks in the Sound folder and the citations for the audio tracks on the Citations WORD doc and written on the storyboard

Book Trailer Checklist

Day 3-5

- o Import all of the images and sounds in MovieMaker then save Project in book trailer folder
- o Order the images on the timeline and save in book trailer folder
- o Add text on images, preview, make any necessary changes and save in book trailer folder
- o Create citations at end, preview, make any necessary changes and save in book trailer folder
- o Add transitions and effects, preview, make any necessary changes and save in book trailer folder
- o Add audio tracks, preview, make any necessary changes and save in book trailer folder
- o Create movie and save in book trailer folder